

Group/Team:	School Governance - Sprague School		
Location:	Date of Meeting:	Start Time:	Finish Time:
Conference Room	10/10/17	2:35	3:35

Attendance <i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>				
Name, Title	X	Shelby Goderre- Teacher		Angela Holmes-Community Member
Diane Bakewell- Principal	X	Kristina Martinez-Teacher		Jefferrey Arias
Stephanie Carpentieri-VP	X	Kate Napolitano-Teacher	X	
Vjollca Demirali- Parent Liaison	X	Susan Kather-Parent	X	
Alana Lokites-Teacher	X	Keisha Zapatka-Parent	X	
Katie Brayton-Teacher	X	Angela Boyd-Parent		

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent.

Purpose of Meeting – (modify based on specific intent):
PURPOSE: <ul style="list-style-type: none"> ● To develop shared understanding of the systemic framework tied to instructional efficacy.
<p style="text-align: center;">ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> ● How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom?

Agenda Item	Time Allotted	Person Responsible
1. Review Norms, introduce new parent member 2. Data - attendance 3. Family Events-October, November update 4. Suggestions, questions (fundraiser) Texas Roadhouse guest 5. Next Steps:	60 minutes	Council Members

Meeting Minutes (taken by D. Bakewell)
<ol style="list-style-type: none"> 1. Norms reviewed, introduction of new parent member - J. Arias PreK parent. We still need 3 more parents. Will send info out again to parents. Please spread the word to a parent who would be interested in the role. 2 teachers absent so we will vote on the bylaws and elect officers at the next meeting. Kristina spoke about Career Day at the breakfast. We also received an attendance award.

2. **Data - attendance.** Power School is up and running. Parents were sent usernames and passwords. No attendance data to share as the dashboard for principals is not current. Prevention specialist was hired and is working on attendance. Happy to have her...will call homes each day when students are out. She is speaking with parents at counter when students are tardy and/or leaving early.
 3. **October family event - International Night.** November family night - BINGO/attendance night.
 4. **Fundraiser update - Texas Roadhouse (Ginny)** presented great options. Potato night will work for a night when we don't serve food - mCLASS night, math night. Rib Rally - good idea. Council prefers that over the Dine to Donate. We can sell gift cards with our logo at the holidays - nothing to lose.
- Bookmarks for FYI program, Perfect attendance cert for each marking period, cert of achievement for Eagle Draws, food tokens can be given to teachers to use as they see fit. Ginger also offered to partner with us as a Community Member. Will discuss with council.

** compacts and parent involvement policy are ready to go home with students

Next Steps			
Outcome	Evidence	Assigned to	Due Date