

<b>Group/Team:</b>	School Governance - Sprague School		
<b>Location:</b>	<b>Date of Meeting:</b> 4/10/18	<b>Start Time:</b>	<b>Finish Time:</b>
Conference Room		2:35	3:35

<b>Attendance</b> <i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>				
<b>Name, Title</b>	<b>X</b>	Shelby Goderre- Teacher		Angela Holmes-Community Member
Diane Bakewell- Principal	X	Kristina Martinez-Teacher	x	Jefferrey Arias
Stephanie Carpentieri-VP		Kate Napolitano-Teacher	X	John Mastracchio
Vjollca Demirali- Parent Liaison	X	Susan Kather-Parent	X	
Alana Lokites-Teacher	X	Keisha Zapatka-Parent	X	
Katie Brayton-Teacher	x	Angela Boyd-Parent		

<b>Team Norms (subject to change; based on team decision):</b>
<ol style="list-style-type: none"> <li>1. Be on time.</li> <li>2. Be an active listener.</li> <li>3. Stay on task.</li> <li>4. Phones on silent.</li> </ol>

<b>Purpose of Meeting – (modify based on specific intent):</b>
<b>PURPOSE:</b> <ul style="list-style-type: none"> <li>● To develop shared understanding of the systemic framework tied to instructional efficacy.</li> </ul>
<p style="text-align: center;"><b>ESSENTIAL QUESTION(S):</b></p> <ul style="list-style-type: none"> <li>● How do we create coherence and alignment across all levels of the school (district) in order to drive systematic instructional improvement to the classroom?</li> </ul>

<b>Agenda Item</b>	<b>Time Allotted</b>	<b>Person Responsible</b>
<b>1. Review Norms</b> <b>2. Data -Attendance</b> <b>3. Family Events</b> <b>4. Suggestions/Questions</b> <b>5. Next Steps</b>	60 minutes	Council Members

<b>Meeting Minutes (taken by K. Martinez)</b>
DATA- Attendance 14% of students - in moderate/risk category Area of concern - Grade 1 Best Performing Grade level- 5th  152 students at risk of being chronic absence- we have a prevention specialist through grant and attendance counselor

2 students receive letter that child may be retained because of attendance. Parents must complete a written response and a meeting will be held.

226 students that have satisfactory attendance

Poster Contest for attendance - will begin after April vacation

Late opening, early dismissal- maybe be part of issues due to attendance

Possibility- have parents download app bus tracker on phone to help for time - bring up to parents at open house in September

Literacy Night- 118 adults and students

Fasica's Valentine fundraiser- 187.00

Art Show- Sold 37 pieces - around 180.00 without tax ( 220.00 before taxes )

\*\* reminding teachers that their kids could make an art show for next year ( possibility have it during December open house)

McEducators Night- April 26th ( McDonald's in Buffalo Wild Wings Plaza)

First day of SBAC testing will begin April 26th

May 15th- next meeting will be held at the community event (5:00) at Waterville Park

PAL mobile book truck, Stay Well Health Center Smile Builders, Silius Bronsen Library, Girls Scout, Target ( donating bikes) , girls and boys club program , Hispanic Coalition , literacy volunteers, Frankies' hot dogs, Shop Rite nutritionist

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Next Steps			
Outcome	Evidence	Assigned to	Due Date