

Group/Team:	School Governance - Sprague School		
Location:	Date of Meeting:	Start Time:	Finish Time:
Conference Room	12/12/17	2:35	3:35

Attendance				
<i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>				
Name, Title	X	Shelby Goderre- Teacher	x	Angela Holmes-Community Member
Diane Bakewell- Principal	X	Kristina Martinez-Teacher	x	Jefferrey Arias
Stephanie Carpentieri-VP		Kate Napolitano-Teacher	X	
Vjollca Demirali- Parent Liaison	X	Susan Kather-Parent	X	
Alana Lokites-Teacher	X	Keisha Zapatka-Parent	X	
Katie Brayton-Teacher	x	Angela Boyd-Parent		

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent.

Purpose of Meeting – (modify based on specific intent):
PURPOSE: <ul style="list-style-type: none"> ● To develop shared understanding of the systemic framework tied to instructional efficacy.
ESSENTIAL QUESTION(S): <ul style="list-style-type: none"> ● How do we create coherence and alignment across all levels of the school (district) in order to drive systematic instructional improvement to the classroom?

Agenda Item	Time Allotted	Person Responsible
1. Review Norms, introduce new parent member 2. Data - Mclass 3. Family Events -Bingo Night; Conference Night 4. Suggestions 5. Next Steps	60 minutes	Council Members

Meeting Minutes (taken by K. Martinez)
Reviews Norms New members: 2 parents ,members beginning in January Data: Review Mclass

Based on Fluency in a 1 minute
 Mid K - First grade - PSF
 NWF - Word level fluency (Mid year k - beginning of second)
 DORF - Middle year first grade goes end of Fifth grade) Fluency , Accuracy, Comprehension
 Bi weekly IDT meetings, focusing on instructional focuses , small group instruction, Workbooks , progress monitoring

Family Events: Bingo Night in November
 Successful night; 110 people, pizza and bingo
 Parent Conference Night: Some Parents signed up/ some no shows
 Total number of parents: 179

January: Math Night (Mashed potato bar)
 February : Science Night (Laser Show)
 March: Literacy Night
 April: Art Night
 May: Community Event

Next Steps			
Outcome	Evidence	Assigned to	Due Date