

Group/Team:	School Governance - Sprague School		
Location:	Date of Meeting:	Start Time:	Finish Time:
Conference Room	11/14/17	2:35	3:35

Attendance <i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>					
Name, Title	X	Shelby Goderre- Teacher		Angela Holmes-Community Member	
Diane Bakewell- Principal	X	Kristina Martinez-Teacher	x	Jefferrey Arias	X
Stephanie Carpentieri-VP		Kate Napolitano-Teacher	X		
Vjollca Demirali- Parent Liaison	X	Susan Kather-Parent	X		
Alana Lokites-Teacher	X	Keisha Zapatka-Parent	X		
Katie Brayton-Teacher	X	Angela Boyd-Parent			

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent.

Purpose of Meeting – (modify based on specific intent):
PURPOSE: <ul style="list-style-type: none"> To develop shared understanding of the systemic framework tied to instructional efficacy.
ESSENTIAL QUESTION(S): <ul style="list-style-type: none"> How do we create coherence and alignment across all levels of the school (district) in order to drive systematic instructional improvement to the classroom?

Agenda Item	Time Allotted	Person Responsible
1. Review Norms, introduce new parent member 2. Vote on bylaws, elect officers 3. Data 4. Family Events- Review International Night 5. Suggestions 5. Next Steps:	60 minutes	Council Members

Meeting Minutes (taken by K. Martinez)
Reviews Norms, bylaws Elections: Chairperson - Kate Napolitano Vice Chairperson - Alana Lokites

Secretary- Kristina Martinez

Data- Review Power school and attendance

Chronic absent students - Pre K- 22 students with 4 or more absences

Grade K - 9 student Grade 1- 6 students

Grade 2- 2 students; Grade 3- 5 students; Grade 4 - 6 students; and Grade 5- 4 students

Thursday Nov. 16th - Bingo with School Lingo 5:00

5:00 Play Bingo 5:15 Review Mclass Eat pizza and then talking about Lexia and finish night with Bingo Using Kahoot to answer questions with parents

More detailed report of Mclass results for parents ; more simple explanations

Family Events: International Night - Great turnout, Lots of Food, Dancers made the Newspaper

December- Literacy Night - 5:30

-Mashed Potato Bar for Literacy Night (Tickets will be purchased prior to night)

Parent Teacher Conferences- December 6

Polar School Day - December 22

Holiday Concert in December

Next meeting December 12th

Next Steps

Outcome	Evidence	Assigned to	Due Date