

Group/Team:	Sprague Governance Council		
Location: Conference Room	Date of Meeting: 9-18-18	Start Time: 2:35	Finish Time: 3:35

Attendance (include titles)				
Diane Bakewell Principal Vjollca Demiralli Parent Liaison	Katie Brayton- Teacher Shelby Goderre- Teacher Kristina Martinez- Teacher Kate Naplitano-Teacher Alana Lokites- Teacher	Parent Members: Susan Kather Keisha Zapatka John Mastracchio	Community Members: Ida- Church Pastor	

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent. <p>Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE:</p> <ul style="list-style-type: none"> • To develop shared understanding of the systemic framework tied to instructional efficacy. <p>ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> • How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom? <p>Please bring with you:</p> <ul style="list-style-type: none"> •

Agenda Item	Time Allotted	Person Responsible
<p>Check-in and review the objectives of this meeting and how they connect to the core work of improving teaching and learning.</p> <ul style="list-style-type: none"> • Identify recorder and timekeeper • Parking Lot questions - if applicable • Review next steps: <p>Teaming Standard: The agenda is developed and forwarded to all team members in advance of the meeting; agenda lists those topics for discussion and resolution that specifically align to the SIP/Blueprint (including relevant SLOs); agenda includes applicable teaming standards based on the purposeful intent of each agenda item. (p. 3)</p>		Team/facilitator

<p>EQ(s):</p> <p>1.</p> <p>Teaming Standard:</p>		
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Meeting Minutes taken by Kristina Martinez

Review Membership

Annual School Governance breakfast Thursday September 27th at Gilmartin School

1. Review Norms

2. Welcome Back

Read Bylaws : review next meeting: anything you would like changed have those suggestions for next meeting
 Grade Level Compacts: need to get review and change a few things
 Parent Involvement Policy: Next month will review and those will be sent home with compacts
 PTO- First meeting Thursday September 20th. Elections will take place

Open House: September 19th: Focus will be attendance

Family Events:
 October: International Night (Mrs. Kolan will have students sing songs) and also McEducator Night
 November: Bingo with School Lingo Night (talk about attendance, lexia, MClass information)

Next Meeting: compacts and parent involvement we will review , vote on bylaws, Elect the officers, Data will be attendance

October 16th- next meeting

Next Steps			
Outcome	Evidence	Assigned to	Due Date