

Group/Team:		Sprague Governance Council	
Location: Conference Room	Date of Meeting: December 18th, 2018	Start Time: 2:35	Finish Time: 3:15

Attendance <i>(include titles)</i>				
Diane Bakewell, Principal Vjollca Demiralli, Parent Liaison (absent) Stephanie Carpentieri, SVP	Katie Brayton, SW Shelby Goderre, Teacher (absent) Kristina Martinez, Teacher Kate Napolitano, Teacher Alana Lokites, Teacher	Parent Members: Mr. Kather (Absent) John Mastracchio (absent)	Community Members: Ida- Church Pastor Vanessa Rickets- Texas Roadhouse (Absent)	

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent. <p>Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE:</p> <ul style="list-style-type: none"> To develop shared understanding of the systemic framework tied to instructional efficacy. <p>ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom? <p>Please bring with you:</p> <ul style="list-style-type: none"> n/a

Agenda Item	Time Allotted	Person Responsible
<p>Check-in and review the objectives of this meeting and how they connect to the core work of improving teaching and learning.</p> <ul style="list-style-type: none"> Identify recorder and timekeeper Parking Lot questions - if applicable Review next steps: <p>Teaming Standard: The agenda is developed and forwarded to all team members in advance of the meeting; agenda lists those topics for discussion and resolution that specifically align to the SIP/Blueprint (including relevant SLOs); agenda includes applicable teaming standards based on the purposeful intent of each agenda item. (p. 3)</p>		Team/facilitator

<p>EQ(s):</p> <p>1.</p> <p>Teaming Standard:</p>		
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Meeting Minutes taken by

<p>Review Membership</p> <p>1. Review Norms</p> <p>2. Data: Math</p> <ul style="list-style-type: none"> *K, 1, classrooms utilize "Happy Numbers" program to assist with math *2-5 utilize I-Ready <p style="padding-left: 40px;">*I-Ready data:</p> <ul style="list-style-type: none"> Grades 2-5- 10% of students tested on grade level - -49% of students tested at one level behind (Tier II) - -42% of students tested 2 levels behind (Tier III) <p>3. Family Events:</p> <ul style="list-style-type: none"> *December: <ul style="list-style-type: none"> *Parent Conferences- 188 conferences held; each family that attended received a raffle ticket for an iPad and winner was announced next day. *Dec 1st- Breakfast with Santa- 75 kids saw Santa *January- Math Night- Date TBD- may incorporate some science as well <p>4. Parent Involvement Policy:</p> <ul style="list-style-type: none"> *Outline was reviewed and modified/simplified to be more reader-friendly <p>6. Suggestions/Questions</p> <ul style="list-style-type: none"> *discussion of ways to utilize donation from Waterville Neighborhood Assoc. <p>7. Next steps:</p> <ul style="list-style-type: none"> *create/brainstorm ideas for new Sprague Eagle logo (for letterhead/documentation/etc) * Next meeting: January 15th, 2018
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Next Steps

Outcome	Evidence	Assigned to	Due Date