

Group/Team:		Sprague Governance Council	
Location: Conference Room	Date of Meeting: December 18th, 2018	Start Time: 2:35	Finish Time: 3:15

Attendance (include titles)				
Diane Bakewell, Principal Vjollca Demiralli, Parent Liaison Stephanie Carpentieri, SVP (absent)	Katie Brayton, SW Shelby Goderre, Teacher Kristina Martinez, Teacher Kate Napolitano, Teacher Alana Lokites, Teacher	Parent Members: Mr. Kather John Mastracchio	Community Members: Ida- Church Pastor Vanessa Rickets- Texas Roadhouse (Absent)	

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. Be on time. 2. Be an active listener. 3. Stay on task. 4. Phones on silent. <p>Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE:</p> <ul style="list-style-type: none"> To develop shared understanding of the systemic framework tied to instructional efficacy. <p>ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom? <p>Please bring with you:</p> <ul style="list-style-type: none"> n/a

Agenda Item	Time Allotted	Person Responsible
<p>Check-in and review the objectives of this meeting and how they connect to the core work of improving teaching and learning.</p> <ul style="list-style-type: none"> Identify recorder and timekeeper Parking Lot questions - if applicable Review next steps: <p>Teaming Standard: The agenda is developed and forwarded to all team members in advance of the meeting; agenda lists those topics for discussion and resolution that specifically align to the SIP/Blueprint (including relevant SLOs); agenda includes applicable teaming standards based on the purposeful intent of each agenda item. (p. 3)</p>		Team/facilitator

EQ(s): 1. Teaming Standard:		
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Meeting Minutes taken by

Review Membership

1. Review Norms

2. Data: Discipline
*team compared this year’s current discipline data with last year’s data (year to date)
*last year at this time, there were 212 office referrals and 61 suspensions
*this school year, there are 115 office referrals and 7 suspensions
*team discussed that the decrease in discipline may be attributed to the incorporation of Restorative Practices this school year.

3. Family Events:
*March- reading department sponsored an event targeting kindergarten parents whom were welcomed to visit their child’s classroom during the school day to get a sense of what the teachers are teaching and how they are teaching literacy in particular. After watching their child’s teacher teach, parents sat with the Literacy Facilitator to receive more information. 7 parents attended. However, the governance council discussed the importance of this event, so another one will be scheduled in the next few weeks. The team also discussed offering such an event for the beginning of next school year for parents of both kindergarten and 1st grade students.
*April 10th- Parent Conference night; book fair will also take place that night; Governance Council will also hold elections that night as well

4. Sprague letterhead
*Mrs. Bakewell has reached out to the principal at Wilby - they do not have graphic design software anymore. Mrs. Bakewell will try to reach out to Career Academy or WAMS to see if they have the ability to create our logo

5. Watch DOGS- the team discussed a program called Watch DOGS (Dads Of Great Students) which would encourage more involvement from dads during the school day. The school would recruit dads/uncles/grandfathers to come in and volunteer on a weekly basis- having lunch with kids; playing recess with kids; greeting students off the bus, etc. The team will move forward with next steps (conference call with program coordinator) to see about starting this program in the Fall. The team suggested providing information about this to parents at the Community Event.

6. Suggestions/Questions
*team also discussed the PBIS incentive- In the month of March, students will receive a raffle ticket each day that they are in attendance in school. The tickets will be entered into a classroom bucket and at the end of the month, several names will be pulled and those students will participate in a fun, school-wide event.

7. Next steps:
* Next meeting: April 23rd, 2019

Next Steps			
Outcome	Evidence	Assigned to	Due Date