

Gifts, Grants, and Bequests to the District Policy

Gifts of personal property to the school district which meet criteria set forth in accordance with this policy are welcomed and encouraged.

Any gift presented to the school district must be accompanied by a letter from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education.

To be accepted, a gift must be used for the educational benefit of students and satisfy the following criteria:

- Have a purpose consistent with the purpose of the school district
- Would not bring unanticipated costs to the school district
- Will place no restrictions on the school program
- Will be suitable for use in meeting the instructional needs of the school
- Will not be inappropriate or harmful to the best educational interests of students, as determined by the administration
- Will not be in conflict with any provisions of the school code or public law

All gifts, grants, and bequests shall become school district property.

For each monetary gift, grant, donation, or bequest offered in excess of \$1,000, an Expendable Trust will be established. (Form Attached).

The school principal may approve gifts to a school that are valued at \$1,000 or under and meet the above criteria. Only the Superintendent of Schools may accept gifts that are valued over \$1,000 and meet this criteria.

The Superintendent, in consultation with the principals and considering the wishes of the donor, may determine the school(s) or facility(ies) to which the gift shall go if it is valued at more than \$1,000.

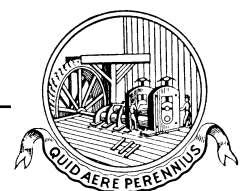
Any gift rejected by the Board of Education shall be returned to the donor or the donor's estate, with a statement indicating the reason for the rejection of such gift.

Legal Reference: CGS § 10-237

Waterbury Board of Education

THE CITY OF WATERBURY

236 Grand Street ♦ Waterbury, CT 06702



203-574-8009

EXPENDABLE TRUST DONATION FORM

Name and address of Person or Firm Making the Donation:

Name of School:

Contact Name & Number:

Amount of Donation:

What is the donation to be used for?

Choose One:

- Spend all the monies
- Spend only the income generated by the initial donation

Any other restrictions on how the money is to be given out?
