

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Crosby High School Governance Council		
Location: Crosby High School Media Center	Date of Meeting: 12/11/12	Start Time: 3:30 pm	Finish Time: 5:00 pm

Attendees:	
<p>Administrator Mr. Nole, Vice Principal</p> <p>Parents Gloria Cruz Soraya Potter Vernial Walker Margaret Rocco</p>	<p>Community Leader Kelly Cronin</p> <p>Teachers Crystal Caouette Paula DeSantis Matthew Corcoran</p> <p>Students Farva Ashrad Cassandra Bhageloo</p>

Purpose of Meeting –Focus:
Identify Methods to Improve Student Achievement at Crosby High School. Develop School-Parent Compact Pamphlet for Grade 9.

	Agenda Item	Action taken
1	Review and approve minutes from 11/20/12.	Approved, unanimous vote
3	Election of Officers	Secretary, Gloria Cruz, Self nominated, seconded by multiple members, unanimous vote to approve. Vice Chair, Crystal Caouette Nominated by Corcoran, seconded by multiple members, unanimous vote to approve. Chair, Matthew Corcoran Nominated by Caouette, seconded by multiple members, unanimous vote to approve.

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4	9 th grade School Compact Pamphlet	<p>Discussion of representation of all CHS parents by present Council members, all approve. Parents polled on commitment for compact. Results:</p> <ul style="list-style-type: none"> • As a parent / guardian or family member I will: • Communicate with the school when I have a concern. • Make every effort to see that my child attends school every day and arrives on time and prepared. • Make every effort to attend parent / teacher meetings and parent workshops offered to help my child. • Respect the school, staff, students, and families. <p>Corcoran to prepare full compact for January meeting.</p>
5	<p>Family Engagement Program</p> <p>PTSO / PTSA</p>	<p>Caouette distributed guidelines and exemplars to be review for January meeting.</p> <p>Discussion of initiating PTSO / PTSA for Crosby. Mrs. Potter will gain information on options, discuss with members of organization at Wilbur Cross HS, New Haven.</p> <p>Mr. Corcoran to gather materials on options, ask Attorney Mosley for insights.</p> <p>Mrs. Rocco to gain information as parent liaison.</p> <p>Booth to be set up for Feb. 8 open house.</p> <p>Corcoran to request funds from Dr. Padua for printing of shirts.</p> <p>Issue to be on agenda for January meeting</p>
6	<p>Discussion Continued from earlier meetings:</p> <p>a. Develop School Climate Surveys</p> <p>b. DIP/SIP Update</p> <p>c. Improve School Website</p>	<p>Tabled for future discussion</p>
7	<p>Status Report on Council Recommendations:</p> <p>a. CAPT/9th Graders</p> <p>b. Changing Bell Schedule</p> <p>c. 9th grade science labs</p> <p>d. Reading & Writing Tutoring Center</p> <p>e. PBIS & Advisory Revision Committees</p>	<p>Tabled for future discussion</p>
8	<p>Agenda Topics for January meeting</p>	<p>PTSA/PTSO</p> <p>Family Engagement Policy</p> <p>Review of Compact</p>

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9	Set next meeting	January 8, 2013.
10	Motion to adjourn	Caouette, unanimous in favor