



## **Counseling/Mediation at Duggan School**

All students can safely mediate a dispute at Duggan School with the help and guidance of school staff.

A teacher or administrator can refer a student to a counseling professional to help mediate a dispute between students.

Students can ask their teacher, fill out an anonymous form, or ask to speak to a counselor if they feel they need assistance

If a parent is concerned about their child they can call Duggan School at 203-574-8875 and ask to speak to one of the following counselors:

Lynn Ogilvy- Guidance Counselor, Tuesday, Wednesday and Thursday
Ryan Lawlor- Social Worker Monday, Tuesday, and Thursday
Karen Lowe- School Psychologist, Monday-Friday

\* Attached is an EXAMPLE of the form and contract that will be used.

# Duggan School Mediation Report Form and Contract

Date: \_\_\_\_\_

Problem Solvers: \_\_\_\_\_

## GROUND RULES

No interrupting

No insults

You have to be honest

You must agree to work to solve the problem

No bringing up the past

Ask: Do you understand these rules? Do you agree to follow them? Do you wish to continue? (Now the student who filled out the referral can tell their side of the story first.)

## THE PROBLEM TO BE SOLVED IS:

(Summarize the problem and list issues and needs.)

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## Brainstorming

Now we are going to think of ideas to solve your problem.

Ask: \_\_\_\_\_, what do you want \_\_\_\_\_ to do to make things better in the future?

Problem Solver Problem Solver

#1 \_\_\_\_\_ wants: #2 \_\_\_\_\_ wants:

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Now we will read the list and you will decide what you are willing to do to solve the problem or conflict. We will use a highlighter to identify the ideas you agree to try. (Go through list. Then read all highlighted ideas. Have the students sign their first and last names.)

Sign Here: \_\_\_\_\_

#### CHECK THE RESOLUTION

Will the solutions solve the problem listed on the other side?

DO WE NEED TO CHECK BACK IN THE FUTURE?

IF SO, WE'LL SCHEDULE IT FOR \_\_\_/\_\_\_/\_\_\_.

Thank you for coming to mediation.

*Congratulations on solving your problem peacefully.*