

# PTA Minutes Wendell Cross

Date 09/11/19

Time: 6p – 7p

Location: Gym

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**Meeting called by:** PTA Monthly Meeting      **Next Meeting:** October 10, 2019 6p-7p  
**Facilitator:** Joyce Hotchkiss      **Note taker:** Corlene Jurewicz & Margaret Rocco  
**Attendees:** See Attendance Sheet

## *Minutes*

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**Agenda item:** Box Tops      **Presenter:** Joyce Hotchkiss

**Discussion:**      **Funds for:** School

Need volunteer to make sure the boxtops/eggo labels are being inputted for Wendell Cross. As well as signing up the school for points from local grocery stores etc.

**Conclusions:**

Pre-K Mom – Nakieea will be the new collector. Mrs. Rocco will collect them through the school and pass over to Nakieea. Nakieea will update PTA Group as needed.

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**Agenda item:** CREC Conference      **Presenter:** Margarete Rocco

**Discussion:**      **Funds For:** N/A

Conference / Title 1 invitation. Great speaker, location is in Rocky Hill, CT October 23, 2019 8am – 3:30pm

**Conclusions:**

Offered for any parents that would like to attend please see Mrs. Rocco

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**Agenda item:** Movie Night      **Presenter:** Mr. & Mrs. Hernandez-Green – 2<sup>nd</sup> Gr Parents

**Discussion:**      **Funds for:** PTA

Hold a movie night at the new school for kids bonding. – Parents will bring movie.

**Conclusions:**

October 11, 2019 – Bring a blanket/pillow – Volunteers needed for snack area sale. Pizza!

**Next Meeting Discussion:**

See if there are any last-minute concerns

Action items	Person responsible	Deadline
✓ Bring Movie	Mr. & Mrs. Hernandez-Green	Oct. 11, 2019 5:30pm
✓ Volunteers Needed – Set up / Clean Up Snack donation	N/A	N/A
✓ Snacks for sale - Pizza	Joyce Hotchkiss	Oct. 11, 2019 5:30pm

**Next Meeting Discussion:**

See if Joyce has approval for goodie bags of all vendors to be distributed – Corlene

How Many Vendors so far?

***Other Information Discussed***

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**Important Dates:**

**September 2019:**

September 26<sup>th</sup> – Halloween Committee Meeting 6p-8p

September 27<sup>th</sup> Governance Breakfast – All Parents Welcome! 9:30am @ Gilmartin School

**October 2019:**

October 10<sup>th</sup> – PTA Meeting

October 11<sup>th</sup> – Movie Night 6p-8p

October 15<sup>th</sup> – After School Starts

October 17<sup>th</sup> – Decorate for Halloween Party 6p

October 18<sup>th</sup> – Halloween Party 6p-8p

October 24<sup>th</sup> – School Pictures

**November 2019:**

November 14<sup>th</sup> – PTA Meeting

November 21<sup>st</sup> – Turkey Bingo - \$5 ea or Hassle free – Volunteers?

**December 2019:**

December 7<sup>th</sup>- Santa Breakfast: 9am – 11am - \$5 ea or Hassle Free \$20+ per family/school year

Craft Fair: 11am – 3pm , Table Cost – Donation Basket

Silent Auction: \$5 per ticket, Quarter auction

December 11<sup>th</sup> – Early Dismissal – Parent/Teacher Night – Bake Sale (Volunteers?)

**Notes/Reminders:**

- PTA Membership - \$10/per school year – as of today there are 17 members signed up
- Waterbury.k12.ct.us – school website
- Remind app – Please sign up
- Hassle Free - \$20+ or \$5 each family member - as of today there are 13 family's signed up.
- Volunteers needed for Eye Testing with Nurse – Date TBD
- Volunteers needed for Book Fair – Date TBD
- Send out copies of minutes to parents/staff that are on the PTA or Volunteered – Mrs. Rocco

CC: Mrs. Rocco, Joyce Hotchkiss

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
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**Agenda item:** Halloween Party **Presenter:** Joyce Hotchkiss

**Discussion:** **Funds for:** PTA

Deciding on where to put the haunted house (Possible Down Stairs Hallway) and set up of trunk & treat. Parents are to bring their own candy. Need Volunteers for set up/clean up. Organizing Cars, etc. Once the Haunted area is completed and then the children go to trucks, from there they are to leave. (Except clean up committee). This was awesome last year!

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Volunteers – Set Up	Lizz Wester N/A	Oct. 18, 2019 6p-8p
✓ -Clean Up		
✓ Volunteers – Trunk/Car Organizing	Corlene Jurewicz N/A	Oct. 18, 2019 530p
✓ Snacks	Joyce Hotchkiss Margarette Rocco	Oct. 18, 2019 5:30p
✓ Tables/Activities:		Oct 18, 2019 6p-8p
✓ Haunted area - Volunteers		Oct 18, 2019 7p/730p

**Next Meeting Discussion:**

Confirm Haunted house & Trunk Location – Check on Volunteers

September 26<sup>th</sup> – Halloween Committee Meeting 6p-8p

**Agenda item:** Winter Craft Fair / Santa /Auction **Presenter:** Joyce Hotchkiss

**Discussion:** **Funds for:** PTA

Breakfast with Santa starts @ 9am sharp. Need Volunteers for making Pancakes, Set up, clean up. Craft Tables are available for Fair. Gift Basket is donation for the table. Silent Auction is \$5 per person / No CHILDREN! Hassle Free Tickets are not apart of the auction.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Volunteers Breakfast – Set Up / Clean Up		Dec. 7, 2019
✓ Volunteers – Serving / Pancakes	Mrs. Rocco	Dec. 7, 2019
✓ Snacks for sale - Pizza	Joyce Hotchkiss	Oct. 11, 2019 5:30pm