

Maloney PTO
Meeting Minutes
September 28, 2016

Officers: Danielle Way, President; Joy Bohn, Vice President; Kimberly A. Pabey-Rivera, Treasurer; Elaine Nghiem, Secretary

Principals: Principal: Mrs. Cullen and Vice Principal: Mrs. Phillips

Attendance: 20

Review of May 2016 meeting minutes: Minutes approved.

Principal's Report: Mrs. Phillips, Vice Principal, reported that on October 4 there will be a walk thru of bids for playground, then a decision will be made on October 18. There will be a Vendor fair on November 3 at the school from 5:30-7:30. The entry fee will be \$2 and various vendors include Pampered chef, Rogue Studio, Raffle baskets, etc.

Business: Picture day was a success with Rogue Studio. Retake day will be the first week in November.

Coke Rewards: Raquel absent

Box Tops: Melissa Labbe is taking on the project

Labels for education: ended last year. Used last of points and ordered glues sticks for the art teacher.

Great American Opportunities fundraiser is still running online till September 30, 2016.

Lyman Orchard pie fundraiser ends mid-October and pick up date is scheduled for November 17.

Looking into pamper rewards. A parent will volunteer too look into that.

Holiday shopping: upcoming

Treasurer Report:

PTO Treasurer, Kimberly A. Pabey-Rivera, explained to the new PTO members that monies raised via PTO fundraisers in one way or another comes back into the school for the benefit of the children and support of the teachers. She explained that each teacher in the school is eligible to request \$150.00 a school year to do an activity of their choice for the students. Last year more than \$4,000 of the PTO budget went back to the classroom to support the children and teachers. Some teachers opted to have pizza parties, field trips, purchase gift cards to Barnes and Noble to encourage reading etc. Last year access to the yearly \$150.00 allotment was extended to teachers in the "elective classes" such as Art, Gym, Science, Music and Japanese etc. Teachers interested in accessing the money simply have to fill out a "Request for Funding Form". PTO funds were also utilized for teacher appreciation, testing rewards, arts and craft day, and much more. At the end of the 2015-2016 school year, after fulfilling the responsibilities that the PTO committed to, there was enough money in the main PTO account to make a Donation in the amount of \$6,300 to the PTO Playground Fund. Leaving a balance of approximately \$12,000 in the main account to start the 2016-2017 school year.

Treasurer Pabey-Rivera explained that last school year the PTO committed to helping Maloney raise a portion of the money needed for a new playground. A second bank account was opened up last year to deposit any money raised specifically for the new Playground. By the end of the 2015-2016 school year, with the help of the students, families, teachers and community the PTO was able to raise approximately \$20,000 (only \$10,000 short of the total goal of \$30,000). The PTO will continue this new academic year to work toward raising the remaining \$10,000 to meet the goal that was initially established. The Treasurer further reported that demolition of the playground started and the first check from the Playground Fund was made in the amount of \$1,586.25 for the process soil.

This year's 2016 Fall Book Fair ran three days and a total of \$5483.87 was deposited into the PTO main account (this does not include the credit card sales). The profit made in this year's Book Fair is \$1,659.40, however, the registers(combined) on the second day were short \$84 and third day \$97.21. Prior to the PTO meeting, the Treasurer did not have enough time to review the receipts to look into the **voided** transactions and see if this can account for the discrepancy. There were some situations reported such as the tens and twenties being mixed, and an issue with the register not accepting an amount of \$50 for a check that was pre-written (but the student only purchased \$19 worth of books). The intent is to meet as a board and review the receipts in detail. If the information is accurate, moving forward, steps will be taken to improve the current system in place.

Meeting adjourned: 8:10 pm.