

<b>Group/Team:</b>	Chase School Governance Council		
<b>Location</b> Cafe	<b>Date of Meeting:</b> October 9, 2019	<b>Start Time:</b> 4:00	<b>Finish Time:</b> 5:00

<b>Attendance</b> <i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>					
Maria I. Zillo	x	Matthew Lent	x	Amy Kindt	X
Doreen Currier	x	Stephanie Gonzalez	x	Darlene Lerz	X
Maria Mantilla	x	Marie Croco	X	Alesia Foster	
Daniel Gorman	x	Sylvia Cartegena	X	Lena Ogrognik	
Joseph Commendatore	x	Steve Esposito		Stephanie Cummings	x
Miriam Giskin	x	Holly Oullette	X	George Neujaim	x

<b>Team Norms (subject to change; based on team decision):</b>
<ol style="list-style-type: none"> <li>1. All meetings will start on time.</li> <li>2. Process for debate is defined by <u>providing solutions</u>.</li> <li>3. A specific agenda will be set for all meetings.</li> <li>4. All team members will agree to stay on specific agenda topics.</li> <li>5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.</li> <li>6. Roles are clearly defined- e.g. facilitator, recorder, etc.</li> </ol>
<b>IDT Rubric Task (note #s):</b>

<b>Purpose of Meeting – (modify based on specific intent):</b>
<b>PURPOSE:</b> To aide in the betterment of the school.

<b>Agenda Item</b>	<b>Time Allotted</b>	<b>Person Responsible</b>
<ul style="list-style-type: none"> <li>● Introduction of New Members</li> <li>● Election of Officers</li> <li>● Set meeting dates and times</li> </ul>		Team/facilitator
<b>Minutes:</b> <ul style="list-style-type: none"> <li>● Introduction of New members</li> <li>● Election of officers: Matthew Lent chair, Amy Kindt Vice chair, Stephanie Gonzalez secretary</li> <li>● Food Bank every first Tuesday of the month except for November due to election</li> <li>● 2019-2020 Meeting dates: November 14, January 16, March 19 and May 14</li> <li>● Focus Areas for this year: attendance, continue with facelift for the school, safety ideas</li> <li>● Adopt a spot in front of the school, acrylic paint for rocks, pick a grade to decorate rocks, paint rocks to make a paw shape.</li> </ul>		

