

<b>Group/Team:</b>	Chase School Governance Council		
<b>Location Library</b>	<b>Date of Meeting:</b> November 14, 2019	<b>Start Time:</b> 4:00	<b>Finish Time:</b> 5:00

**Attendance**  
*(list names, titles of all members of team; insert X if member is in attendance for the meeting)*

Maria I. Zillo	x	Matthew Lent	x	Amy Kindt	X
Doreen Melendez	x	Stephanie Gonzalez	x	Darlene Lerz	X
Maria Mantilla	x	Marie Croco	X	Alesia Foster	
Daniel Gorman	x	Sylvia Cartegena	X	Lena Ogrognik	X
Joseph Commendatore	x	Steve Esposito		Stephanie Cummings	
Miriam Giskin	x	Holly Oullette	X	George Neujaim	x

**Team Norms (subject to change; based on team decision):**

1. All meetings will start on time.
  2. Process for debate is defined by providing solutions.
  3. A specific agenda will be set for all meetings.
  4. All team members will agree to stay on specific agenda topics.
  5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.
  6. Roles are clearly defined- e.g. facilitator, recorder, etc.
- IDT Rubric Task (note #s):**

**Purpose of Meeting – (modify based on specific intent):**

**PURPOSE:**  
To aide in the betterment of the school.

Agenda Item	Time Allotted	Person Responsible
<b>Assistance with attendance</b> <b>Mystery readers</b> <b>Books on being kind</b> <b>20/20/20</b> <b>Assistance with rewards for attendance</b>		



<b>Minutes</b>			
<ul style="list-style-type: none"> <li>● Parents will come and help us with attendance when they are free</li> <li>● They will also be mystery readers, Mrs. Zillo will ask Ms. Ciafagna 'to pull out some books on kindness</li> <li>● 20/20/20 parents will support students and also spread the word to other parents</li> <li>● Parents all volunteered for to help with rewards when Ms. Melendez asks</li> <li>● A discussion on the noise level for the elevator was held it was explained to the parents that we have no control it we need to get the elevator installed also they voiced concerns on smarter balanced Zillo reassured them that we will make any accommodations necessary to ensure that it is quiet during Mastery</li> </ul>			