

Waterbury Public Schools

Woodrow Wilson Elementary School

Meeting Agenda

Group/Team:	School Governance Council Meeting/ Transition Meeting		
Location:	Date of Meeting:	Start Time:	Finish Time:
Enrichment Center	09/4/19	8:05am	8:50 am

Attendance <i>(include titles) all people present are marked with an x</i>				
<u>Parent(s):</u> X-Wendy Bryan <u>Teacher(s):</u> X- Amy Densmore X- Esther Brown (PE) X-Tara Healey	<u>Community Rep(s):</u> X- Cheryl Philips (FRC) <u>Administrator(s):</u> X- Jennifer Rosser <u>Parent Liaison:</u> X -Catherine McCormick			

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. All meetings will start on time. 2. Process for debate is defined by <u>providing solutions</u>. 3. A specific agenda will be set for all meetings. 4. All team members will agree to stay on specific agenda topics. 5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. 6. Roles are clearly defined- e.g. facilitator, recorder, etc. <p style="margin-top: 10px;">Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. <u>guiding essential questions, etc.</u>). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE:</p> <ul style="list-style-type: none"> ● Share current events with Wilson stakeholders ● To enable parents, school staff, students (where appropriate) and community leaders to work together to improve student achievement. –CSDE, School Governance Councils <p style="text-align: center; margin: 10px 0;">ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> ● <p>Please bring with you:</p> <ul style="list-style-type: none"> ● Laptop or notepad, pen



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<p>Today is a transition meeting</p> <p>Check Ins: Last meeting Ms. Torres took on the role of recorder& timekeeper.</p> <p>Tara Healey time is up for the seat of chairperson. Catherine McCormick nominated Amy Densmore for chair person Cheryl Philips second the motion. Open Seats: need 6 parents and 2 teachers</p> <p>Suggestions on what time the SGC meetings should be held. Once more seats held will attempt to alternate time or vote what time/date is best. Will have to keep in mind if child care will be needed for different time scheduled meetings.</p> <ul style="list-style-type: none"> ● Parent volunteer child care ● Parent Educator Esther Brown to arrange. <p>Annual Back to school breakfast will be held Sept 27 at Gilmartin. Breakfast is held to celebrate what some school councils accomplished over the last year.</p> <ul style="list-style-type: none"> ● Cheryl Philips (FRC) & Wendy Bryan (parent) will attend this year. <p>Gathering is Sept 21. Meet at the United Way lot. Mr. Caruk will organize the Wilson group.</p> <p>Must review both Compact and Parent Engagement Policy for this school year. Team will review first then send to teachers.</p>		Rosser
<p>Upcoming Events: Wilson Monthly Calendar attached.</p>	5 Min	Mrs. McCormick
<p>Open Discussion:</p> <p>Wendy Bryan (parent) interested in having a PTO/PTA. Discussed building up SGC first then extend to a PTO/PTA.</p>	5 MIn	Team

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