

Group/Team	School Governance Council		
Location: Library	Date of Meeting: 12/5/18	Start Time: 8:00	Finish Time: 8:30

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> All meetings will start on time. Process for debate is defined by <u>providing solutions</u>. A specific agenda will be set for all meetings. All team members will agree to stay on specific agenda topics. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. Roles are clearly defined- e.g. facilitator, recorder, etc. Minutes of meetings are to be posted on Google Docs within 24 hours.

Purpose of Meeting – (modify based on specific intent):
PURPOSE: To enable parents, school staff, and community leaders to work together to improve student achievement. Councils serve in an advisory capacity to assist the school administration.
ESSENTIAL QUESTION: What steps can we take to improve student achievement?
PLEASE BRING WITH YOU:
<ul style="list-style-type: none">

Agenda Item/Guiding Questions	Time Allotted	Person Responsible																		
Check-in <ul style="list-style-type: none"> Identify recorder and timekeeper Review next steps from last meeting <table border="1"> <thead> <tr> <th colspan="3">Next Steps</th> </tr> <tr> <th>Outcome</th> <th>Assigned to</th> <th>Due Date</th> </tr> </thead> <tbody> <tr> <td>Reader response sheet to go home with every book</td> <td>Maria Milo</td> <td>ASAP</td> </tr> <tr> <td>Letter to go home explaining book swap</td> <td>Jodi Dellacroce</td> <td>ASAP</td> </tr> <tr> <td>School Compacts – updated to reflect same key points and language</td> <td>Patty Poulter</td> <td>ASAP</td> </tr> <tr> <td>Snow Date for Science night – possibly change to 1/24/19 if Angela approves</td> <td>Patty Poulter</td> <td>ASAP</td> </tr> </tbody> </table>	Next Steps			Outcome	Assigned to	Due Date	Reader response sheet to go home with every book	Maria Milo	ASAP	Letter to go home explaining book swap	Jodi Dellacroce	ASAP	School Compacts – updated to reflect same key points and language	Patty Poulter	ASAP	Snow Date for Science night – possibly change to 1/24/19 if Angela approves	Patty Poulter	ASAP	5 minutes	Maria
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Old Buisness: <ul style="list-style-type: none"> Book Swap School Compacts One Book, One Read 	25 minutes	Team																		
New Buisness:																				

<ul style="list-style-type: none"> Science Night - scheduled for January 17th 		
Meeting Minutes (taken by: M. Milo)		
<ol style="list-style-type: none"> Jodi was in touch with Angela this morning. She will have the book swap flier to her by this afternoon. CHANGE TO ORIGINAL BOOK SWAP PLAN: Only kids who participate in the book swap will get to take books that day. When they take their new book(s), they will also get ONE "reader response sheet" to fill out after reading ONE of the books from the swap. IF they bring the reader response sheet back to school within the first week back from winter break, they will get a certificate of participation and a small prize. <ol style="list-style-type: none"> Blank reader response sheet is attached to e-mail from Maria EVERY student will get a book to bring home the day before winter break. These books must be grade level appropriate. One book, one read: theme is kindness. <ol style="list-style-type: none"> K-2 will have a picture book to hold interest. 3-5 will have a book appropriate for older students Maria shared with parents that every time we have an event, we want to teach the parents something they can do at home to support learning. For example, there will be three literacy stations at the winter concert. One station will be based on the vocabulary routine used in Wonders. Angela will tell parents about that routine and will share some examples so that parents can use it at home when kids encounter an unknown word. 		

Next Steps		
Next Steps/Outcome	Assigned to	Due Date
Letter for parents explaining book swap submitted to Angela for approval.	Jodi Dellacroce	12/5/18
Need a letter sent home to parents about book given to each student as a gift before break.	Maria Milo	12/21/18
Books selected for one book, one read.	Lindsay Bugryn, K-2 ALex Welch, 3-5	1/9/18 (next SGC meeting)
Request compact revisions from grade 1,3,5	Maria Milo	ASAP
Confirm date for science night (1/17) with Bob Shagenski	Angela Razza	ASAP

Attendance

(list names, titles of all members of team; insert X if member is in attendance for the meeting)

Angel Razza, Principal	X	Alex Welch, Classroom Teacher	X	Jodi Dellacroce, Parent	
Maria Milo, Facilitator/TVP	X	Lindsay Bugryn, Classroom Teacher	X	Kendra Tompkins, Parent	
Melissa Pronovost, Reading Specialist	X	Simi Timaul, Classroom Teacher	X	Kimberly Rossi, Parent	
Patty Poulter, Parent Liaison	X	MaryAnn Sciascia, Sp.Ed. teacher	X	Jaime Veary, Parent	X
				Kristine Gallagher, Parent	X