

# WATERBURY PUBLIC SCHOOLS

## Meeting Agenda and Attendance

<b>Group/Team: School Governance Council Meeting</b>			
<b>Location:</b> Regan School - Library	<b>Date of Meeting:</b> December 6, 2017	<b>Start Time:</b> 8:00am	<b>Finish Time:</b> 8:30am

Attendance				
Mrs. Razza, Principal Mr. Mitchell, Teacher Ms. Razz, Teacher Mrs. Santos, Teacher	Mrs. Patty Poulter, Parent Liaison Mrs. Pronovost, Reading Teacher	Mrs. Tompkins, Parent Mrs. Rossi, parent Mr. Coles, Parent Mrs. Mantz Rick H. Stop and Shop	Ms. Veary, Parent Mrs. Velez, Parent	

Team Norms:
<ol style="list-style-type: none"> <li>1. Be Prompt</li> <li>2. Be Prepared</li> <li>3. Be Positive</li> <li>4. Be a Participant</li> </ol>

Purpose of Meeting – Instructional Focus:
Essential Question: How can the School Governance Council work together to improve safety and student achievement for all students?

Review Next Steps -		
Introductions of all members Review of School Governance role and functions		
Agenda Item	Time Allotted	Person Responsible
Welcome All Team Members	5 minutes	Team
Share Ideas for Community-School Partnership involvement	15 minutes	Team
Concerns, questions, ideas	10 minutes	Team
Identify next steps	5 minutes	Team

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### Meeting Minutes taken by Kevin Mitchell, Grade 3 Teacher

**PBIS school-wide matrix** will be sent home to parents in order to communicate behavioral expectations at Regan School.

Ms. Razz distributed PBIS Regan Rhino Matrix to review; a letter needs to be composed to send home with the matrix sometime in January; possibly add another column for home/school connection

**Book Swap:** Mrs. Dellacroce reported that the book swap went well on 11/15/17. Swap was conducted in foyer and worked out fine. Second book swap - tentative date: March (distribute class lists with boxes so teachers can record number of books each child turned in for the swap)

**Title I District Meeting:** Mrs. Rossi attended and reported that Regan was already doing some of the things that were suggested (ex. grade 3 switching classes)

- It was discussed that SGC from schools get together to share ideas that are working in their schools.
- All Waterbury Schools must have a School Governance Council.
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**One School-One Book;** purchase order has been sent in for books to be ordered through Barnes and Noble; still awaiting the arrival of the order.

- We discussed doing the reading in March.
- subcommittee to meet to discuss implementation and plan in January; invite other teachers

**Kindess Rocks Project:** (April)

- Students can decorate and paint a rock displaying words/acts of kindness.
- Rocks can be gathered or a path can be made in the garden area.
- Can be tied in with SEL and PBIS

**Board of Education Meeting:** to be held at Regan at 5:30 p.m. on February 1, 2018

School night events: are typically held on Thursdays, can we be more flexible with nights events are held so other parents who aren't available on Thursdays can participate?

**Literacy night** will be held in the Spring- One will also be planned at an earlier date than the Spring.  
-Literacy/Math Family Workshops on Jan. 25th at 9:30 a.m. and 1:30 p.m.

**Cookbook Recipes:** Collected ahead of time so they are ready for Multi-Cultural night in Spring

- Format will be distributed to all staff and parents
- Revisit in January

**Snow Day:** In case of a snow day or delayed opening, the SGC team will meet the FOLLOWING WEDNESDAY

