

Group/Team	School Governance Council		
Location: Library	Date of Meeting: 2/19/19	Start Time: 8:00	Finish Time: 8:30

Team Norms (subject to change; based on team decision):
<p>All meetings will start on time.</p> <p>Process for debate is defined by <u>providing solutions</u>.</p> <p>A specific agenda will be set for all meetings.</p> <p>All team members will agree to stay on specific agenda topics.</p> <p>Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.</p> <p>Roles are clearly defined- e.g. facilitator, recorder, etc.</p> <p>Minutes of meetings are to be posted on Google Docs within 24 hours.</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE: To enable parents, school staff, and community leaders to work together to improve student achievement. Councils serve in an advisory capacity to assist the school administration.</p> <p>ESSENTIAL QUESTION: What steps can we take to improve student achievement?</p> <p>PLEASE BRING WITH YOU:</p> <ul style="list-style-type: none"> N/A

Agenda Item/Guiding Questions	Time Allotted	Person Responsible
<p>Check-in</p> <ul style="list-style-type: none"> Identify recorder and timekeeper Review next steps from last meeting 	5 minutes	Maria

Next Steps				
Next Steps/Outcome	Assigned to	Due Date		
contact Stacey - ask what we need to do on our end to support the robotics team station for science night	Patty/Kimberly	ASAP		
compose notice about Science night on 17th to be sent home	Patty	ASAP		
send out message on 1/14 or 1/15 about science night on 17th	Angela	1/14 or 1/15		
ask Bob and Alana how many stations they will have and how many teachers we need as volunteers to help run the stations	Maria	ASAP		
Kendra will edit the Parent and Family Engagement Policy	Kendra	2/13/19		
next book swap - May 23 and 24	Patty and Kendra	5/23 & 5/24		
letter needs to be composed regarding book swap	Patty			
kids will bring in books for swap the week before	students and Patty and Kendra			
1 book, 1 read - select a book	council members	ASAP		
decide on procedure - how much are we expecting parents to read at home??	council members	2/13/19		
next meeting - February 13th	council members	2/13/19		
Old Buisness:				
<ul style="list-style-type: none"> Revised Parent and Family Engagement Policy 				
New Buisness:				
<ul style="list-style-type: none"> One Book, One Read Book Swap 			25 minutes	Team
Meeting Minutes (taken by: Mrs. Milo)				
<ol style="list-style-type: none"> One Book., One Read - letting go of that idea <ol style="list-style-type: none"> goal of the project is to get books in the homes of our students to build their at home libraries We will use next month's meeting to finalize the plan for getting books to kids and engaging them in the book before sending home. Parent Engagement Policy - seems okay; no major changes necessary <ol style="list-style-type: none"> Mrs. Tompkins wondering if we have a parent engagement committee <ol style="list-style-type: none"> it is listed so it will be removed change PTO to PTA Science Expo - 4th and 5th would be invited to participate <ol style="list-style-type: none"> school would provide presentation board kids could do an experiment OR a report/project 				

Next Steps		
Next Steps/Outcome	Assigned to	Due Date
March 13th - next meeting	team	3/13/19
finalize plan for handing out books to build at home libraries	team	3/13/19
Select a book for K&1 to receive; share with Mrs. Poulter	Miss Bugryn	ASAP
Order Charlotte's Web for 3-5	Mrs. Poulter	ASAP
Science expo - to be hosted at the school - need to develop a plan	team	3/13/19
Reach out to Mrs. Defazio - let her know about the science fair and ask for input	Mrs. Milo	ASAP

Attendance					
<i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>					
Angel Razza, Principal		Alex Welch, Classroom Teacher	X	Jodi Dellacroce, Parent	
Maria Milo, Facilitator/TVP	X	Lindsay Bugryn, Classroom Teacher	X	Kendra Tompkins, Parent	X
Melissa Pronovost, Reading Specialist	X	Simi Timaul, Classroom Teacher	X	Kimberly Rossi, Parent	
Patty Poulter, Parent Liaison	X	MaryAnn Sciascia, Sp.Ed. teacher	X	Jaime Veary, Parent	X
		Nikole Tyrell, Classroom Teacher	X	Kristine Gallagher, Parent	
				Richard Haupt, community partner	X
				Stacey Gray, Community Partner	