

Group/Team:	Chase School Governance Council		
Location: Media Center	Date of Meeting: March 5, 2018	Start Time: 4:30	Finish Time: 5:30

Attendance <i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i>					
Maria I. Zillo	x	Judith Baronowski			
Doreen Currier	x	Sonja Selenica			
Maria Mantilla		Marie Croco-Fagan	x	Carmen Cruz	
Daniel Gorman	x	Carmen Cruz	x	Lena Ogrognik	x
Angelica Cavallo	x	Dorothy LaForme	x	Laura Stokes	
Jaimie Miller		Carol Yuha			

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> All meetings will start on time. Process for debate is defined by <u>providing solutions</u>. A specific agenda will be set for all meetings. All team members will agree to stay on specific agenda topics. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. Roles are clearly defined- e.g. facilitator, recorder, etc.
IDT Rubric Task (note #s):

Purpose of Meeting – (modify based on specific intent):
PURPOSE: To discuss safety on Meriden Road for arrivals and Dismissals and also to discuss other safety concerns

Agenda Item	Time Allotted	Person Responsible
Check-in and review the objectives of this meeting and how they connect to the core work of improving teaching and learning . <ul style="list-style-type: none"> Identify recorder and timekeeper Parking Lot questions - if applicable Review next steps: 		Team/facilitator
<ul style="list-style-type: none"> School Safety Procedures Community speaker for the East End Community Center Open discussion and closing 		Chair and administration
<ul style="list-style-type: none"> Zillo explained how lock down procedures operate she explained that a few weeks ago the school conducted a drill without Mr. Herman periodically the school does these drills. Mrs. Zillo also explained what happens when Mr. Herman comes with the police officers. She explained to governance members that all exit doors except for front door have door alarms which are on all day and disarmed during dismissal. 		

