

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Crosby High School - School Governance Council		
Location:	Principal's Office	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	February 24, 2015	Start Time:	6:30
Minutes Prepared By:	Richard Pecka	Finish Time:	7:15

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Jade L. Gopie	Principal	Absent
2	Paul Whyte	Supervisor of Turnaround	Present
3	Joseph Nole	Assistant Principal	Present
4	Ira Caplan	Teacher	Present
5	Richard Pecka	Teacher	Present
6	Paula DeSantis	Teacher	Present
7	Kelly Donohue	Teacher	Present
8	Dana Forino	Teacher	Present
9	Korena Graffam	Teacher	Present
10	Kerry Coyle	Teacher	Present
11	Vernial Walker	Family Resource Coordinator	Present
12	Simona Carter	Parent	Present
13	Tony Santos	Community-Business Owner	Absent
14	Melitza Velez	Community-CJR	Absent
15	Heather Rodriguez	Parent	Absent
16	Cheryl Gatling	Parent	Absent
17	Brittany Parker	Student	Absent
18	Tesi'ah Lawrence	Student	Absent
19	Imani Booker-Youngs	Student	Absent
20	Debra Mills	Parent	Absent

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Meeting Notes, Decisions, Issues

I. Call to order – 6:30 PM

II. Attendance – See above.

III. Explanation of School Governance Council (Mr. Whyte)

- Purpose of a Governance Council is to engage as many constituent stakeholders as possible. (parents, teachers, counselors, students, etc.)
- Full elections will be held in September. In addition to parents and faculty, SGC requires 2 students and 2 community leaders.
- SGC ties into our Turnaround Plan; once the Turnaround becomes official, the Turnaround committee will only periodically reassemble to review. Further evaluation of Turnaround falls to the SGC.
- SGC members may be part of Level 1 interview committees; SGC also assists in advising principal in school improvement plan and developing parent surveys.
- SGC does not supervise staff, manage the school, handle contracts/agreements, or discuss individual issues between parents and teachers.
- Local Boards of Education required to provide appropriate training to SGC members; Module 2 training scheduled for 2/26/15 at Gilmartin between 4:00 and 6:00 PM.
- Regarding nominations, anyone can nominate themselves to be a member. Parents serve a 2-year term as long as they have students attending Crosby.
- Community members are elected by SGC members; they do not have to be connected to Crosby directly.
- Ms. Carter suggested looking into local businesses nearby for community members, such as Costco, Easter Seal, Debbie's Dog Grooming, etc.; Mr. Pecka noted that he could potentially connect with parties at Costco and Easter Seal when the time comes.
- President can be anyone from SGC, but ideally not the current principal.
- Mr. Whyte mentioned another audit is coming at the end of the school year as part of the next phase, and will involve focus groups with teachers, parents, and students.

IV. SGC Norms (Mr. Nole)

- Meetings will start and end on time; all meetings are one hour in length, and will have a concise agenda.

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V. Adjournment – 7:15 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rick Pecka". The signature is stylized with a large initial "R" and a long horizontal stroke.

Rick Pecka

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Next Steps (Include action items)		
Action	Assigned to	Due Date

Next Meeting					
Date:	3/31/15	Time:	6:30	Location:	Library Media Center
Agenda:					

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members