

# WATERBURY PUBLIC SCHOOLS

## Meeting Minutes

<b>Group/Team:</b>	Crosby High School - School Governance Council		
<b>Location:</b>	Library Media Center	<b>Norms Reviewed:</b>	<input type="checkbox"/> <b>yes</b> <input type="checkbox"/> no
<b>Date of Meeting:</b>	April 28, 2015	<b>Start Time:</b>	6:40
<b>Minutes Prepared By:</b>	Ira Caplan	<b>Finish Time:</b>	7:45

### Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Jade L. Gopie	Principal	Present
2	Paul Whyte	Supervisor of Turnaround	Present
3	Ira Caplan	Teacher	Present
4	Richard Pecka	Teacher	Present
5	Paula DeSantis	Teacher	Present
6	Kelly Donohue	Teacher	Present
7	Dana Forino	Teacher	Present
8	Korena Graffam	Teacher	Present
9	Kerry Coyle	Teacher	Present
10	Vernial Walker	Family Resource Coordinator	Present
11	Simona Carter	Parent	Present
12	Tony Santos	Community-Business Owner	Absent
13	Melitza Velez	Community-CJR	Absent
14	Heather Rodriguez	Parent	Present
15	Cheryl Gatling	Parent	Present
16	Brittany Parker	Student	Present
17	Tesi'ah Lawrence	Student	Present
18	Imani Booker-Youngs	Student	Present
19	Jamie Deltoro	Student	Present
20	Debra Mills	Parent	Present

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### Meeting Notes, Decisions, Issues

- I. **Call to Order** – 6:40 PM by Ms. Gopie and Tesi’ah Lawrence.
  
- II. **Attendance** – See Above.
  
- III. **Review of Minutes** - Minutes from March 31, 2015 were read and accepted with one minor change (spelling error).
  
- IV. **Crosby High School Turnaround Initiatives**
  - 5 teachers and 1 administrator will be attending professional development for New Technology Network in Indiana. It will consist of visiting 1 High School that uses the Echo System.
  - There will be training in July for Teaching through Project Based Learning.
  - All parties (union, state) agreed to the Turnaround Initiatives. This will result in an extended school day (until 2:20) for all freshman and freshman teachers. Mrs. Gopie mentioned a plan to use the extension from 1:50 until 2:20 as a possible intervention period. Mrs. Gopie and Mr. Whyte are still working out the details. Sports, the ACE program and other activities will not be affected. Also the extended day will only be for freshman each year; the day will not increase for each class every year.
  - Uniforms again were addressed. There must be Board of Education approval before any parent meetings can occur. The blue Crosby shirts and black Waterbury shirts along with a plain black shirt are the items of discussion along with khaki and black pants.
  - The Board of Education is in the process of reviewing changes to the grading policy. There may be letter grades rather than numeric grades and changes to the quality point system are also being discussed.
  - Ms. Walker brought up the possibility of interventions for students who are failing.
  - Mrs. Gopie brought up the idea of moving graduation outside rather than in the gym. This had an overwhelming positive response.
  - Mrs. Gopie handed out The Title I funding from the PTO budget. This was briefly discussed but was tabled for further discussion at the next meeting.
  - At our next meeting the council **MUST** begin to make a School Compact which is a document for expectations for parents, teachers and students. Samples were given to all members to read and make comments. We must make ours a living document aligned with state and turnaround goals.
  
- V. **Meeting Adjournment** – 7:45 PM

Respectfully Submitted,  
Ira Caplan

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Next Steps (Include action items)		
Action	Assigned to	Due Date

Next Meeting					
<b>Date:</b>	5/26/15	<b>Time:</b>	6:30 PM	<b>Location:</b>	Library Media Center
<b>Agenda:</b>	School Compact				

**Meeting Minutes guidelines:**

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members