

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Crosby High School - School Governance Council		
Location:	Principal's Office	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	June 2, 2015	Start Time:	6:47
Minutes Prepared By:	Richard Pecka	Finish Time:	8:30

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Jade L. Gopie	Principal	
2	Paul Whyte	Supervisor of Turnaround	Absent
3	Ira Caplan	Teacher	Absent
4	Richard Pecka	Teacher	
5	Paula DeSantis	Teacher	
6	Kelly Donohue	Teacher	Absent
7	Dana Forino	Teacher	Absent
8	Korena Graffam	Teacher	Absent
9	Kerry Coyle	Teacher	Absent
10	Vernial Walker	Family Resource Coordinator	Absent
11	Simona Carter	Parent	
12	Tony Santos	Community-Business Owner	Absent
13	Melitza Velez	Community-CJR	Absent
14	Heather Rodriguez	Parent	Absent
15	Cheryl Gatling	Parent	Absent
16	Brittany Parker	Student	Absent
17	Tesi'ah Lawrence	Student	Absent
18	Imani Booker-Youngs	Student	Absent
19	Jamie Deltoro	Student	Absent
20	Debra Mills	Parent	Absent

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Meeting Notes, Decisions, Issues

- I. **Call to Order** – 6:47 PM.

- II. **Attendance** – See Above.

- III. **School Compact Review**
 - Members of the School Governance Council met to discuss and write appropriate language for the forthcoming School Compact.
 - Ms. DeSantis provided materials from a School Compact Seminar that both she and Ms. Coyle attended.
 - Ms. Gopie provided verbiage from both the Superintendent’s Goals and the Crosby High School Turnaround Plan, and Blueprint for Change to be applied to District Goals and School Goals. Heavy emphasis was placed on creating a safe and positive school climate that welcomes and actively engages families.
 - Mr. Pecka noted that this verbiage echoed the Crosby High School Core Values and Beliefs, and that the message should find its way to parents through the Compact.
 - Ms. Gopie noted that a separate Compact might be necessary for 9th Grade students/families in accordance with the Turnaround initiative and Freshmen Academy plans.
 - All SGC members agreed upon wording for the District and School Goals which was positive and addressed safety, student progress, and in particular, chronic absenteeism. Ms. Carter, Ms. DeSantis, and Mr. Pecka selected language directly from Crosby’s action plan to address absenteeism to be applied to the Compact.
 - All SGC members reviewed the language requirements for both Parent and Student agreements, and drafted language which addressed parent responsibilities and student actions related to literacy, numeracy, and interventions for challenging subjects. Mr. Pecka recorded language and will send to Ms. Gopie.
 - Ms. Gopie will send out a draft of the Compact to all SGC members; Compact will be reviewed by all SGC members. The next SGC meeting will be held at the beginning of the 2015-16 school year, at which time the School Compact will be reviewed and elections will be discussed.

- IV. **Meeting Adjournment** – 8:30 PM.

Respectfully Submitted,

Richard Pecka

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Next Steps (Include action items)

Action	Assigned to	Due Date
Send minutes to all members via email.	Mr. Pecka	6/4/15
Send language on parent and student agreements to Ms. Gopie.	Mr. Pecka	6/3/15
Send draft of School Compact to all SGC Members.	Ms. Gopie	ASAP
Review SGC draft and provide feedback.	All	ASAP

Next Meeting

Date:	TBD Aug/Sep 2015	Time:	6:30	Location:	Library Media Center
Agenda:	School Compact, Elections				

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members