



WATERBURY
Public Schools
Today's Students, Tomorrow's Leaders

VOLUNTARY TRANSFER APPLICATION

Applicant must attach resume and appropriate certification for the requested assignment or application will be returned.

Name: _____ Date: _____

Requested Assignment: _____
School Grade Subject

If you are applying for more than one vacancy please indicate whether this application is for your (1st, 2nd, or 3rd) choice. **Please note you may only select up to three positions.**

You will be awarded the highest rated assignment for which you are chosen and cannot refuse an assignment. This application is for my _____ choice.

Criteria for Selection: WTA written agreement, Article 4, Section 2(c)

In determining whether to grant the transfer, the Superintendent or his/her designee shall apply the following:

- (i) qualifications and certification of the teacher,**
- (ii) citywide seniority,**
- (iii) experience in the discipline and/or grade level and/or building,**
- (iv) the programming needs and educational interest of the district students,**
- (v) anticipated availability of qualified external candidates.**

Present Assignment: _____
School Grade Subject

The information contained herein is complete and accurate to the best of my knowledge and belief. I am properly certified for the requested assignment.

Signature of Applicant