



## MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** September 2, 2011

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of Committee Meetings – Tuesday, September 6, 2011,  
5:30 p.m., Enlightenment School Cafe  
Notice of Regular Meeting – Monday, September 12, 2011,  
6:30 p.m., Waterbury Arts Magnet School

The Committees of the Board of Education will meet on Tuesday, September 6, 2011, 5:30 p.m., **Enlightenment School Cafe, 30 Church Street, Waterbury, CT.**

### AGENDA

#### SILENT PRAYER

#### PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/5 minutes: Superintendent's Report.
2. Committee of the Whole/30 minutes: Principal's Report/Building Tour – Ms. Buerkle.
3. Committee on Building/5 minutes: Request approval of the ED042/Phase 1 for the Waterbury Career Academy High School Project – O & G.
4. Committee on Schoolhouses/20 minutes: Update: Summer work – P. Guidone, J. Cross, G. D'Agostino.
5. Committee on Finance/10 minutes: Report: 2010-2011 Budget Status – P. Guidone.
6. Committee of the Whole/15 minutes: Report: ACES, ATOMS, and SOAR Programs – Dr. Sequeira, R. Apicella, L. Padua, M. Yamin.
7. Committee on Rules & Regulations/10 minutes: Request approval of revisions to the Requirements for Homebound/Hospital Instruction Policy (#6007) – A. M. Cullinan.
8. Committee on School Activities/5 minutes:
  - a. Use of school facilities by school organizations and/or City departments.
  - b. Use of school facilities by outside organizations and/or waiver requests.
  - c. Request approval for the Kiwanis Club of Waterbury to hold their annual snack sale during October.
9. Superintendent's Notification to the Board/5 minutes:
  - a. Athletic appointments effective immediately:  
Macharelli, Kara – Assistant Boys Swimming Coach, WHS.

b. Grant funded appointments:

Flanagan-Mosher, Judy (replacing Kara Buell), Pre-k Teacher Assistant, ECEP, funded by Title I Grant, salary according to SEIU Contract.

Kondra, Filloreta (replacing Michelle Esteves), Pre-k Teacher Assistant, funded by School Readiness Grant., salary according to SEIU Contract.

Retano, Michael - CPEP Program Coordinator (replacing Dianne Wallace), WSMS, nine months p/y @ \$150 p/m stipend, funded by Priority School Grant.

Ruiz, Orlando – Teacher, Walsh School’s Before & After School Program, salary per contract, funded by the Priority School Grant.

c. Teacher new hires:

| <b>Name</b>          | <b>Assignment</b> |                | <b>Step</b> | <b>Effective</b> |
|----------------------|-------------------|----------------|-------------|------------------|
| Demaida, Christopher | Gilmartin         | Social Studies | BA/1        | 8/25/2011        |
| Difate, Telka        | WHS               | Biology        | Ph.D./3     | 8/25/2011        |
| Donovan, Martha      | Enlightenment     | Special Ed     | 6TH+15/3    | 8/25/2011        |
| Jones, Sybil Wynne   | Duggan            | English        | MA/1        | 8/25/2011        |
| Kiska, Jason         | Enlightenment     | Math           | MA+15/1     | 8/25/2011        |
| Liebman, Jennifer    | Wilson            | Library        | MA/1        | 8/25/2011        |
| McNamara, Donna      | WHS               | English        | MA/1        | 8/25/2011        |
| Mroz, Heather        | CHS               | English        | MA/1        | 8/25/2011        |
| Pinzon, Nidia        | WAMS              | Spanish        | BA/3        | 8/25/2011        |
| Shubert, Kevin       | CHS               | Tech Ed        | 6th Yr/3    | 8/25/2011        |
| Thompson, Karlyn     | KHS               | Social Studies | MA+15/1     | 8/25/2011        |
| Weedon, Virginia     | Bucks Hill        | Library        | MA/2        | 8/25/2011        |

d. Retirements:

Mancinelli, Elizabeth – Generali Special Education, effective 08/31/11.

Pannone, Thomas – Interim Principal, Hopeville School, eff. 06/30/12.

e. Resignations:

Haan, Jennifer – WSMS School Psychologist, effective 08/24/11.

Harris, James – State Street Special Education, effective 08/19/11.

Hughes, Mary Jo – CHS English, effective 08/17/11.

Otto, Alison – Walsh School, effective 08/26/11.

Martone, Eric – KHS Social Studies, effective 08/16/11.

**ADJOURNMENT**

---

Carrie A. Swain, Clerk  
*Board of Education*