

WATERBURY BOARD OF EDUCATION

MINUTES ~ REGULAR MEETING

Wednesday, July 3, 2013 at 6:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, Connecticut

PRESENT: Vice President Harvey, Commissioners Brown, Hayes, Morales, Rodriguez, and Sweeney.

ABSENT: President Stango, Commissioners D'Amelio and Van Stone.

ALSO PRESENT: Superintendent Kathleen Ouellette, Special Advisor to Superintendent Paul Sequeira, and Chief Operating Officer & Chief of Staff Paul Guidone.

1. SILENT PRAYER

Vice President Harvey called the meeting to order at 6:31 p.m. with a moment of silence.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Dr. Aresta Johnson led everyone in the Pledge of Allegiance to the Flag.

3. ROLL CALL

CLERK: Commissioner Brown.

BROWN: Present.

CLERK: Commissioner D'Amelio (absent). Commissioner Hayes.

HAYES: Present.

CLERK: Commissioner Morales.

MORALES: Here.

CLERK: Commissioner Rodriguez.

RODRIGUEZ: Here.

CLERK: Commissioner Sweeney.

SWEENEY: Here.

CLERK: Commissioner Van Stone (absent). President Stango (absent). Vice President Harvey.

HARVEY: Here. I was notified by the Secretary of the Board that President Stango would not be at this meeting so I will be presiding as Vice President of the Board of Education.

4. COMMUNICATIONS

Upon a motion by Commissioner Brown and duly seconded by Commissioner Hayes, it was voted unanimously to receive and place on file the following communications:

1. Communication from Nina Smith thanking the Board for the honor of teacher of the year.
2. Email communication dated June 26, 2013 from Walsh School Governance Council regarding Walsh meeting of July 2, 2013.

HARVEY: All in favor, opposed.

5. APPROVAL OF MINUTES

Upon a motion by Commissioner Hayes and duly seconded by Commissioner Sweeney, it was voted unanimously to approve the minutes of the Committee Meeting of May 9, 2013 and Regular Meeting of May 16, 2013.

HARVEY: Motion made and seconded. All those in favor, opposed, motion carries.

6. PUBLIC ADDRESSES THE BOARD

Upon a motion by Commissioner Hayes and duly seconded by Commissioner Sweeney, it was voted unanimously to suspend the regular order of business to allow the public to address the Board at 6:34 p.m.

HARVEY: All those in favor, opposed. We have no one that has signed up to speak. Going once, going twice, I would say sold but I don't have anything to give you.

Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Brown, it was voted unanimously to return to the regular order of business at 6:35 p.m.

HARVEY: All those in favor, opposed. Superintendent's Announcements – Dr. Ouellette.

7. SUPERINTENDENT'S ANNOUNCEMENTS

Thirteen of our schools have been awarded the United States Department of Agriculture's "HealthierUS School Challenge Bronze Award." The HUSSC awards are a way for the USDA to recognize schools that have created healthier school environments through improvements in the quality of food while providing both nutrition and physical education to promote healthy life styles. Only 5% of schools nationally have been certified as HUSSC schools. The thirteen are: Bunker Hill, Duggan, Generali, Maloney, Rotella, Enlightenment, State Street, Waterbury Arts Magnet, North End, Wallace, Crosby, Kennedy and Wilby. As part of the award, we will receive a banner, plaque and \$500 for each of the schools' food service accounts.

Food Services received a \$16,000 grant (\$4,000 for the 4 K-8 schools – Carrington, Reed, Duggan & Gilmartin Schools) through Newman's Own Foundation/FRAC (Food Research and Action Center) in collaboration with End Hunger CT. The purpose of the grant is to serve nutritionally well-balanced breakfasts that meet USDA guidelines for the federal school breakfast program free of charge to all students in the participating schools who wish to receive them and develop an "in-class" model that encourages all

students to participate and increases the percentage of students that are currently participating in the Breakfast Program.

I received word from the State Department of Education today that the District's Administrator Evaluation Plan for 2013-14 has been approved by the State. On May 29th we were informed that our Teacher Evaluation Plan had been approved, but our Administrator Plan needed revisions. Those revisions were resubmitted to the State on June 20th.

Last week, we provided a brief overview and an initial school governance council training to each of the five schools that are legislated to develop school governance councils by November 1st of this year. Those five schools are: Duggan, Gilmartin, Hopeville, Regan and the Waterbury Arts Magnet School.

Summer school will begin next Monday, July 8th, for many of our students. Summer bus routes are now posted on our district web site.

On Monday July 1st, I attended a walkthrough at both the Waterbury Career Academy and the new Carrington Elementary School. I was very pleased with the progress of the construction and I am anticipating the opening of both this fall.

Last night I conducted a Walsh School Community meeting to update staff and parents on the Walsh leadership. Dr. Shuana Tucker assisted with information on the process of providing new leadership. Mr. William Rice presented an update on the Commissioner's Network, and Mr. Paul Guidone provided information on facility improvements and a security update at Walsh.

HARVEY: Any questions for the Superintendent? Going once, twice.

8. PRESIDENT'S COMMENTS

HARVEY: I'll give comments as I preside over this meeting, I want to thank the Superintendent, Paul Guidone, all those involved with putting together, organizing, attending the Walsh School community meeting last evening. I think it's an excellent start in a new direction. I was very pleased, I would have liked to have seen more parents out but I think it was a pretty good crowd either way and it's just good to know that we have that support from downtown and I think we're heading in the right direction. We need to keep things positive and moving forward. So I just want to thank the Superintendent for that, I think we did pretty well even in the heat but I think it was a very, very good, well attended, and well conducted meeting.

SUPERINTENDENT: Thank you very much.

9. EXECUTIVE SESSION

Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Rodriguez, it was voted unanimously to go into Executive Session at 6:39 p.m. for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee.

HARVEY: All those in favor, opposed. We will try to be quick folks and be right out. Thank you.

Present were: Vice President Harvey, Commissioners Brown, Hayes, Morales, Rodriguez, and Sweeney, Dr. Ouellette, Dr. Sequeira, and Mr. Guidone.

Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Hayes, it was voted unanimously to return to the regular order of business at 6:45 p.m.

HARVEY: Motion is made and seconded. All those in favor, opposed.

10. COMMITTEE ON SCHOOL PERSONNEL

10.1 Upon a motion by Commissioner Morales and duly seconded by Commissioner Hayes, it was voted unanimously to approve the lateral transfer request of Celia Piccochi from Elementary School Principal, Chase School to Elementary School Principal, Bunker Hill School, effective immediately.

HARVEY: Motion made and seconded. Discussion? Dr. Ouellette.

OUELLETTE: Thank you Madam President. I am pleased to recommend this evening to the Board of Education the approval of Mrs. Celia Piccochi as Principal of Bunker Hill Elementary School. Celia joined Waterbury Public Schools as a Third Grade Teacher and Acting Vice Principal at Bucks Hill Elementary School. Based on her teaching and leadership experience she became the Supervising Vice Principal and Principal at Chase Elementary School. For the past 11 years, despite many challenges, she has led the school in a direction of school excellence and achievement for all students. She has demonstrated her leadership skills and serves as a role model and mentor for other administrators. Because of this I firmly believe she's the most qualified candidate for the position of Principal at Bunker Hill Elementary School.

HARVEY: Thank you Dr. Ouellette. Any further discussion?

HAYES: Just briefly, I second everything the Superintendent said and I also wanted to thank Mrs. Piccochi because when the position at Chase became available we pretty much told her she may be stuck there forever cause that's not a job a lot of people want to take on. But you've done a wonderful job there and I'm sure you're going to do a great job at Bunker Hill. Congratulations.

HARVEY: Thank you. Any further discussion? Hearing none – all those in favor, opposed, abstentions? Congratulations.

(applause)

PICCOCHI: I'm truly humbled here by those words, Dr. Ouellette, thank you very much. When you enjoy something that you're doing all the time you don't really deserve that kind of accolades but thank you. I have been at Chase for 11 years; I thought I'd be there to my retirement in about four years. This opportunity came to me and I thank you

for affording me the opportunity to take it. It's two minutes from my house, it really is much more convenient as far as time wise getting back and forth but I'm not one not to work and I will miss the 800 or so students that we have at Chase and certainly Bunker Hill will be pretty easy I'm sure compared to the amount of students we had at Chase. But when you have a wonderful staff and wonderful support from Central Office, my job is much easier. So, again, I want to thank everyone and I hope to do you proud. Thank you.

10.2 Upon a motion by Commissioner Morales and duly seconded by Commissioner Hayes, it was voted, by roll call vote, to approve the appointment of Michael Cain as High School Principal, Crosby High School, effective immediately.

HARVEY: Motion made and seconded. Discussion? Dr. Ouellette.

SUPERINTENDENT: Thank you Madam President. During the past six months we have conducted two searches for the Crosby High School Principal position. In April 2013 we advertised this position again in hopes of finding a transformational leader whose skillset would meet district, school, and student needs. There were a total of 26 applicants throughout the process and I'm pleased to announce and recommend to the Board of Education Mr. Michael Cain as Principal for Crosby High School. Mr. Cain comes to us with a wealth of experience at the high school and middle school levels, he received his BA in Social Studies and Masters in Reading Education, a Sixth-year Certificate in Education Administration and Leadership, and he is currently pursuing his Doctorate in Educational Leadership. His leadership experience includes Assistant Principal of Wethersfield High School, Principal of Kelly Middle School in Norwich, and most recently Principal at Vernon Center Middle School in Vernon. Prior to that Mr. Cain was a high school and middle school teacher in East Hartford and San Diego. Mr. Cain's focus on school improvement, school climate, and student achievement are a representative of what we are looking for in a principal especially at Crosby High School. His focus on educational excellence for all will be the guiding principle for success at Crosby. I am so pleased to introduce to you, to the Board, and to the public Mr. Michael Cain.

HARVEY: Any further discussion? We'll have a roll call vote please.

ROLL CALL VOTE ON ITEM #10.2:

Yeas: Commissioners Brown, Harvey, Hayes, Morales, Rodriguez, and Sweeney.

(applause)

CAIN: Thank you. I'm humbled and thank you very much for the opportunity to come to Waterbury and to be at Crosby. There's been a great outpouring already in terms of support and I look forward to the opportunity. Thank you.

10.3 Upon a motion by Commissioner Morales and duly seconded by Commissioner Hayes, it was voted, by roll call vote, to approve the appointment of Bridget Regan as Middle School House Principal, Wallace Middle School, effective immediately.

HARVEY: Motion made and seconded. Discussion? Dr. Ouellette.

SUPERINTENDENT: Thank you Madam President. Unfortunately the recent appointee to Wallace House Principal will not be taking the position due to unforeseen personal circumstances. So it gives me great pleasure to recommend to the Board of Education Ms. Bridget Regan for House Principal at Wallace Middle School. In 1997 Bridget began her teaching career in Waterbury Public Schools as a Seventh Grade Math Teacher. Since that time she became a Teaching Vice Principal working collaboratively with the principal to implement interventions, discipline, and high academic expectations for the students. In addition, she was selected to serve as the Acting House Principal of Wallace Middle School this year. She has received her Bachelor of Science in Communications, a Master Degree in Education, and a Sixth- year degree in Educational Leadership. Her leadership experience includes membership of the following school teams: Positive Behavior Support, School-wide Leadership, Math Data, Mentor, Team Teacher, and was selected as the Wallace Middle School Teacher of the Year in 2012. After conducting an internal and external search for this position, which included over 15 candidates, Ms. Regan's experience and skills placed her in the forefront for the position. Her educational goal is to create a school-community where all students have the greatest opportunity to become successful life-long learners. It gives me great pleasure to recommend her to the Board and to the public this evening.

HARVEY: Thank you Dr. Ouellette. Any further discussion? Hearing none – roll call vote please.

ROLL CALL VOTE ON ITEM #10.3:

Yeas: Commissioners Brown, Harvey, Hayes, Morales, Rodriguez,
and Sweeney.

(applause)

REGAN: I'd just like to thank you all very much for giving me this opportunity and to let you know how much I love Wallace Middle School and I'll continue to be dedicated to the students there.

HARVEY: Is there any item that you wish to remove from the Consent Calendar? Again, any item to remove from the Consent Calendar?

Vice President Harvey proceeded to read the Consent Calendar, Items 11.1 through 11.10.

11. CONSENT CALENDAR

Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Rodriguez, it was voted unanimously to approve the Consent Calendar, Items 11.1 through 11.10, as listed:

- 11.1 With the approval of the Committee on Finance, the Superintendent of Schools recommends approval of the Department of Education's 2013-14 Line Item

Budget totaling \$160,867,030 (\$155,625,000/Board of Aldermen Adopted Budget, \$500,000/City Non-lapsing Fund, and \$4,742,030 Alliance Grant).

- 11.2 With the approval of the Committee on Finance, the Superintendent of Schools recommends approval of a maintenance service agreement with SNE Building Systems, Inc. for Facilities Management System, System Support Services, and Temperature Control at various schools.
- 11.3 With the approval of the Committee on Finance, the Superintendent of Schools recommends permission be granted to apply for the 2013-2015 State Department of Education Afterschool Grant Program for the following projects:
1. North End Middle School – STEM Proposal
 2. Bunker Hill School/Driggs School (with YMCA)
 3. Duggan School/Sprague School (with Waterbury Bureau of Recreation)
- 11.4 With the approval of the Committee on Finance, the Superintendent of Schools recommends permission be granted to Jorge Irizarry, Maloney Magnet School, to apply for the 2013 Connecticut AgriScience Award Grant.
- 11.5 With the approval of the Committee on Finance, the Superintendent of Schools recommends permission be granted to apply for the 2013 State Department of Education Investing and Personal Finance Education Program Grant for Wilby, Kennedy, and Crosby High Schools.
- 11.6 With the approval of the Committee on Finance, the Superintendent of Schools recommends approval of Amendment No. 3 to the Copy Machine Lease, Installation, Supplies, and Maintenance Agreement with Ricoh USA, Inc. (formerly known as Ikon Office Solutions, Inc.) for additional copy machines at various schools.
- 11.7 With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
*Park Department Ed McCann	Kennedy pool: Thursdays 5:45-7:15 pm July 11th thru Aug. 15th (aqua Zumba fitness)

- 11.8 With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the 2013-2014 Facility Use Fee Schedule, as attached.
- 11.9 With the approval of the Committee on Building, the Superintendent of Schools recommends approval of Agreement Amendment No. 1 to the Agreement with Megan, LLC (Fairfield Testing Laboratory) for material testing services for the Carrington Elementary School and Waterbury Career Academy projects.
- 11.10 With the approval of the Committee on Building, the Superintendent of Schools recommends approval of an Agreement Amendment – Fourth Renewal Term to

the Agreement with O & G Industries, Inc., for the additional period of September 1, 2013 through August 31, 2014, to provide program management services for school building construction projects.

HARVEY: Motion made and seconded. Discussion? All those in favor, opposed, motion carries.

12. ITEMS REMOVED FROM CONSENT

There were no items removed from the Consent Calendar.

13. SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Upon a motion by Commissioner Hayes and duly seconded by Commissioner Rodriguez, it was voted unanimously to receive and place on file items 13.1 through 13.11, as listed:

13.1 Grant funded appointments:

Bebyn, Karen A. – Classroom Assistant, Rotella Magnet School, 10 months per year, 35 hours per week, salary and benefits governed by the SEIU Agreement.

Hamel, Jacqueline – Classroom Assistant, Rotella Magnet School, 10 months per year, 35 hours per week, salary and benefits governed by the SEIU Agreement.

Harrigan, Patrick– Classroom Assistant, Rotella Magnet School, 10 months per year, 35 hours per week, salary and benefits governed by the SEIU Agreement.

Olivero, Vanessa– Classroom Assistant, Rotella Magnet School, 10 months per year, 35 hours per week, salary and benefits governed by the SEIU Agreement.

13.2 STARBASE Summer Program appointments:

Cassandra Brown

13.3 High School Summer School appointments, contingent upon enrollment, salary according to individual's contract:

Nicole Martone – Principal Stephanie Cole – Math
Qi Li Kuang – Math Ed H. White – Math

13.4 Grade 5 to Grade 6 Summer Transition Program appointments dependent upon student enrollment, salary according to individual's contract:

Tanya Hudobenko

13.5 21st Century Learning Centers After-school Program appointments, salary according to individual's contract, effective immediately:

Cohort 8/Project #2 – Downtown Academies:

YMCA – Justin Froese, Christian Baumbach

Waterbury Youth Services – Jackie Nadeau, William Dwyer

Videography Academy – Michael Clark, Jeff Shocki

Mattatuck Museum – Jennifer Franceskino

Cohort 8/Project #3:

Walsh School – Kara Daniello, Jenna Davino, Chris LaVallee

Carrington School – Joanne Piccirillo, Michaela Gomola, Eric Parks, Amy Petruzzi

Cohort 11/Wallace Middle School/STEM:

Marcy Pogodzienski, Debra Gluz, David Sidella, Tim Terenzi

- 13.6 21st Century Learning Centers Summer Program appointments, salary according to individual's contract, effective immediately:

Wallace Middle School STEM Program:

Tim Terenzi (remove Dave Sidella and Rebecca Florio)

WOW/NRZ Community Center/Walsh School

Amy Petruzzi Ellon Cavanaugh

Kennedy High School-Videography Program

(remove previous appointment of Jeff Shocki)

- 13.7 Adult Education Summer Program appointments effective 07/08/13:

Butler, Alexandria Substitute as needed @ \$24.00 per hour

Chambers, Sharon Substitute CNA as needed @ \$32.00 per hour

Rinaldi, Alexis Substitute as needed @ \$24.00 per hour

- 13.8 Adult Education Fall Program appointments effective 08/22/13:

Chambers, Sharon Substitute CNA as needed @ \$32.00 per hour

- 13.9 Resignations:

Cardona, Jesus F. – House Principal, Wallace Middle School, effective 07/08/13.

- 13.10 Retirements:

Kozloski, Bernice – WHS Special Education, effective 07/01/13.

Sequeira, Paul V. – Special Advisor to Superintendent, effective 03/31/14.

- 13.11 Soar to Success Summer School appointments contingent upon enrollment, salary according to individual's contract:

Generali:

Gina Lavallee

Gilmartin:

Brianne LaCombe

Patricia Theriault

Caroline Donnarumma

Tracy Zabin

Veronica Summerfield

Duggan:

Kristen Matarazzo

Letitia Galpin

Ed Dest

Lisa Dibello

Christine Taylor

Reed:

Jeffrey Erdmann

Joann Maldonado

Valerie DePalma

Heather Sweeney

Declined position:

Doug Chasse

Lenore Gagain

Anna Arcari

HARVEY: Motion made and seconded. All those in favor, opposed, motion carries. Item #14 – Unfinished Business of the Preceding Meeting Only. Hearing none, Item #15 – Other Unfinished, New, and Miscellaneous Business. Commissioner Brown.

BROWN: I just have a question; do we know how many students are enrolled in our summer school program that's beginning Monday?

SUPERINTENDENT: I don't have the exact number but I can certainly share that with you.

HARVEY: Commissioner Rodriguez.

RODRIGUEZ: Basically we got Fourth of July coming up tomorrow, I just want to wish everyone a happy Fourth of July and also remind our kids and the communities to be very careful with fireworks, to take it seriously, keep a safe distance, and enjoy your time with family and loved ones. Thank you.

HARVEY: Any other? Commissioner Hayes.

HAYES: Just a quick question, I noticed on our Soar to Success appointments we listed people who declined the position, I don't remember seeing that before. Why are we listing those who declined those positions?

CLERK: It has already gone through so we're removing the names for payroll purposes.

HAYES: Thanks.

ADJOURNMENT

Upon a motion by Commissioner Hayes and duly seconded by Commissioner Sweeney, it was voted unanimously to adjourn at 7:02 p.m.

ATTEST: _____
Carrie A. Swain, Clerk
Board of Education