

Renaming of Schools Buildings

A school building is an individual building owned, operated, controlled, or governed by the Waterbury School District and its Board of Education.

RATIONALE

The Waterbury Board of Education recognizes that respect and gratitude for individuals who have made significant contributions to our School District and/or the City, as a whole, may be expressed by naming a building in honor of an individual.

Acknowledgement in this manner perpetuates the memory of the nominee's contribution and provides a sense of history for the future students, staff, and residents of the community.

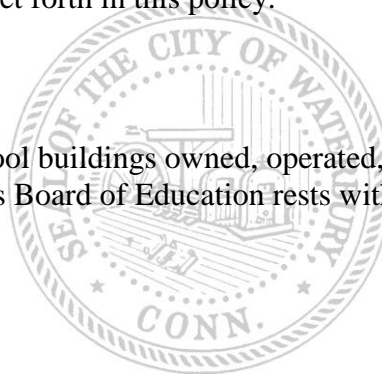
Further, the Waterbury Board of Education recognizes the responsibility to consider the renaming of certain facilities as set forth in this policy.

AUTHORITY

The authority for naming all school buildings owned, operated, controlled, or governed by the Waterbury School District and its Board of Education rests with the Waterbury Board of Education.

CRITERIA

- Buildings to be renamed cannot have been previously designated as named in perpetuity as outlined in Waterbury Board of Education Policy 7551, and additionally listed under Policy 7551, Attachment A, except as allowed under Policy 7551.
- Buildings may be named for a deceased person(s) who have contributed significantly to the District through longevity of service, exemplary leadership, philanthropic contribution, connection to the local educational system, or other actions that benefitted the local community. To eliminate spontaneous or emotional response, nominations will not be considered until three years after the death of the individual.
- Names may denote the geographical area in which the school is located.
- Names may be used to denote identification of the program housed in the building.
- Names may denote a deceased person(s) prominent at the national or state level. Nominations will not be considered until three years after the death of the individual.
- Renaming of a school building will require a 2/3 majority of the Board of Education, present and absent.



Renaming of Schools Buildings, continued

PROCEDURES

1. All requests to rename school buildings should be sent to the Clerk of the Waterbury Board of Education. The request should provide the suggested building name for the proposed location, the rationale for the name submitted, and any related and supporting information. A form is available from the Office of the Clerk to the Board of Education (Appendix #18) or at the Department of Education's website – www.waterbury.k12.ct.us.
2. All requests received will be submitted to the Committee of the Whole for consideration at the next regularly scheduled Workshop meeting.
3. The Committee of the Whole will allow for 60 calendar days for consideration to allow for input from the public.
4. At the next regularly scheduled Workshop meeting following the 60 calendar days, the Board will agenda the request for final consideration and comment by the Committee of the Whole, with a vote at the next regularly scheduled Board Meeting.
5. Renaming, if approved, should be effective with the opening of the next school year to allow for signage changes, letterhead revision, etc. No renaming should take effect without sufficient time for the district to make all necessary adjustments to allow a smooth and complete transition.