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| Group/Team: | School governance | | |
| Location: PPT Room | Date of Meeting: May 9, 2016 | Start Time: 8:05 | Finish Time: 9:30 |

| Attendance <i>(include titles)</i> | | | |
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| Angela Razza, Principal; Maria Jimenez, TVP | Mr. Mitchell, Teacher Patty Poulter, Parent Liason | | |

| Team Norms (subject to change; based on team decision): |
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| <ol style="list-style-type: none"> All meetings will start on time. Process for debate is defined by <u>providing solutions</u>. A specific agenda will be set for all meetings. All team members will agree to stay on specific agenda topics. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. Roles are clearly defined- e.g. facilitator, recorder, etc. <p>Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p> |

| Purpose of Meeting – (modify based on specific intent): |
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| <p>PURPOSE:</p> <ul style="list-style-type: none"> Review and Update the Compact Review the Parent Involvement Policy <p>ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom? |

| Agenda Item | Time Allotted | Person Responsible |
|--|---------------|--------------------|
| <p>Check-in and review the objectives of this meeting and how they connect to the core work of improving teaching and learning.</p> <ul style="list-style-type: none"> Identify recorder and timekeeper Parking Lot questions - if applicable Review next steps: <p>Teaming Standard: The agenda is developed and forwarded to all team members in advance of the meeting; agenda lists those topics for discussion and resolution that specifically align to the SIP/Blueprint (including relevant SLOs); agenda includes applicable teaming standards based on the purposeful intent of each agenda item. (p. 3)</p> | | Team/facilitator |

| Meeting Minutes taken by Maria Jimenez |
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| <ol style="list-style-type: none"> Patty contacted on Friday about today's meeting. Patty shared the parent Involvement Policy. (will be posted to the website for parent review) Reviewed the compact as a team. Edits were made to the compact in the areas of instructional focus, dates, and school activities and functions. Budget: the budget was passed and will be discussed with PTO for parent input. Budget will cover the following: <ul style="list-style-type: none"> Parent communicator folder Parent workshops Food and beverages for parent workshops and student activities |

5. Discussed handing out the updated compact in September for open house and/or with report cards to ensure parents are informed about the School Governance Compact.

6. End of the Year-Final Meeting