

Group/Team:	School Governance Council		
Location: Virtual	Date of Meeting: November 4, 2020	Start Time: 7:00pm	Finish Time: 7:30pm

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> All meetings will start on time. Process for debate is defined by <u>providing solutions</u>. A specific agenda will be set for all meetings. All team members will agree to stay on specific agenda topics. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. Roles are clearly defined- e.g. facilitator, recorder, etc. Minutes of meetings are to be posted on Google Docs within 24 hours.

Purpose of Meeting – (modify based on specific intent):
PURPOSE: To enable parents, school staff, and community leaders to work together to improve student achievement. Councils serve in an advisory capacity to assist the school administration.
ESSENTIAL QUESTION: What steps can we take to improve student achievement?

Agenda Item/Guiding Questions	Time Allotted	Person Responsible												
Check-in: <ul style="list-style-type: none"> Review next steps from last meeting 	5 minutes	Meeting Facilitator												
Next Steps														
<table border="1"> <thead> <tr> <th>Next Steps/Outcome</th> <th>Assigned to</th> <th>Due Date</th> </tr> </thead> <tbody> <tr> <td>Put together a narrative for approval</td> <td>Mrs. Razza, Mrs. Milo, Mrs. Poulter</td> <td>ASAP</td> </tr> <tr> <td>7-7:30 Next Meeting</td> <td>team</td> <td>November 4th</td> </tr> <tr> <td>Discuss SGC goal for the year</td> <td>team</td> <td>November 4th</td> </tr> </tbody> </table>			Next Steps/Outcome	Assigned to	Due Date	Put together a narrative for approval	Mrs. Razza, Mrs. Milo, Mrs. Poulter	ASAP	7-7:30 Next Meeting	team	November 4th	Discuss SGC goal for the year	team	November 4th
Next Steps/Outcome			Assigned to	Due Date										
Put together a narrative for approval			Mrs. Razza, Mrs. Milo, Mrs. Poulter	ASAP										
7-7:30 Next Meeting	team	November 4th												
Discuss SGC goal for the year	team	November 4th												
New Business: <ul style="list-style-type: none"> Check-in regarding status of narrative Goal for Year - SEL?? 	25 minutes	Council												
Meeting Minutes (taken by: Mrs. Milo)														
<ul style="list-style-type: none"> Data shows kids are starting the year behind in math and reading <ul style="list-style-type: none"> Particularly in reading in 1st and 2nd One book, one theme - Milo will get questions out ASAP Students could answer using a Google Form For participating, kids can be entered into a raffle to get a special surprise (postcard) 														

Next Steps		
Next Steps/Outcome	Assigned to	Due Date
Inform teachers of One School, One Theme	Angela	ASAP
Method of getting questions out to kids will be finalized (Google Forms?)	Milo	ASAP
Books will be disbursed	Patty	ASAP

Attendance

(list names, titles of all members of team; insert X if member is in attendance for the meeting)

Angela Razza, Principal	x	Lindsay Chiucarello, K Teacher	x	Kendra Tompkins, Parent	x
Maria Milo, TVP/Literacy Facilitator	x	Stacy Cipriano, Grade 2 Teacher	x	Jessica Mantz, Parent	x
Patty Poulter, Parent Liaison	x	Alex Welch, Grade 4 Teacher		Tiffany Bisailon, Parent	x
		Patty Betancourt, Grade 4 Teacher		Mrs. Benjamine, Parent	
				Mauralee Connolly, Parent	x
				Mr. Goodwine, Parent	
				Ms. English, Parent	
				Linda from Autumn Lake, Community Partner	
				Richard Haupt, Community Partner	X