

WATERBURY PUBLIC SCHOOLS

Agenda and Meeting Minutes

Group/Team:	School Governance Committee		
Location:	PPT Room	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no

Group/Team:	School Governance Council		
Location:	PPT Room	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	11/7/2013	Start Time:	7:45
Minutes Prepared By:	Jodie Roden	Finish Time:	8:15

Date of Meeting:	November 7, 2013	Start Time:	7:45
Minutes Prepared By:		Finish Time:	8:15

Agenda		
1	Determine Chairperson, Vice-Chairperson, and Secretary	
2	Create By-Laws	
3	Review Meeting Schedule	
4	Decide on Community Partnership	
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Purpose of Meeting – Instructional Focus:

WATERBURY PUBLIC SCHOOLS

Agenda and Meeting Minutes

Meeting Notes, Decisions, Issues

Next Steps (Include action items)

Action	Assigned to	Due Date

Next Meeting

Date:		Time:		Location:	
Agenda:					

Meeting Minutes guidelines:

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	
1	Amy Petruzzi	Grade 5 Teacher	Present
2	Jodie Roden	SGC Administrator	Present
3	Noreen Buckley	Principal	Not Present
4	Patty Poulter	Parent Liaison	Present
5	Cynthia Hinds	Parent	Not Present
6	Leslie Poll	Parent	Not Present
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Purpose of Meeting – Instructional Focus:

Introduce members to the SGC

Meeting Notes, Decisions, Issues

Reviewed council's responsibilities, discuss what the SGC does in the school building, review bylaws. In the bylaws add that it is an advisory board, but the Principal is the head of the building and has final say.
SGC reviews roles of the officers.

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Agenda and Meeting Minutes

Chairperson suggested is Jodie Roden.

Vice person suggested is Leslie Poll.

Secretary- Amy Petruzzi

Community Partnership will be with PAL and Schmidts and Serafines pending contact with representatives.

Other Community Partnership possibilities suggested are Boys and Girls Club, WYS, and Bucks Hill Community Club.

Next Steps (Include action items)			
Action	Assigned to	Due Date	
Review school compact			
Next Meeting			
Date:	January 9, 2014	Time:	
Location:			
Agenda:			

Meeting Minutes guidelines:

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