

<b>Group/Team:</b>	School Governance Council		
<b>Location- Library</b>	<b>Date of Meeting: September 11, 2019</b>	<b>Start Time: 8:00</b>	<b>Finish Time: 8:30</b>

<b>Team Norms (subject to change; based on team decision):</b>
<ol style="list-style-type: none"> <li>All meetings will start on time.</li> <li>Process for debate is defined by <u>providing solutions</u>.</li> <li>A specific agenda will be set for all meetings.</li> <li>All team members will agree to stay on specific agenda topics.</li> <li>Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.</li> <li>Roles are clearly defined- e.g. facilitator, recorder, etc.</li> <li>Minutes of meetings are to be posted on Google Docs within 24 hours.</li> </ol>

<b>Purpose of Meeting – (modify based on specific intent):</b>
<b>PURPOSE:</b> To enable parents, school staff, and community leaders to work together to improve student achievement. Councils serve in an advisory capacity to assist the school administration.
<b>ESSENTIAL QUESTION:</b> What steps can we take to improve student achievement?

Agenda Item/Guiding Questions	Time Allotted	Person Responsible
<b>Check-in:</b> <ul style="list-style-type: none"> <li>Identify recorder and timekeeper</li> <li>Review next steps from last meeting</li> </ul>	5 minutes	Meeting Facilitator
<b>New Business:</b> <ul style="list-style-type: none"> <li>Discuss Goals to set for 2019 - 2020</li> <li>Review student achievement for 2018 - 2019 to determine goals to be set</li> <li>Determine dates for the 2019 - 2020 SGC meetings</li> </ul>	30 minutes	Council
<b>Meeting Minutes (taken by: Mrs. Sciascia )</b>		
<ul style="list-style-type: none"> <li>Reviewed school data from last year SBAC results; improvement was made in attendance, ELA and math</li> <li>Planned meeting dates for the year</li> <li>Planned to meet the second Wednesday of every month. October 9th, November 13th, December 4th, January 8, February 12th, March 11th, April 8th, May 13th, June to be determined.</li> <li>SGC on September 27th at Gilmartin School at 9:00 am for schools to share ideas implemented that have worked</li> <li>Discussed what SGC did last year. (One book, One read, Science night, community day).</li> <li>Discussed a cooking/nutrition night</li> <li>Further discussion will occur at next meeting once current data is shared</li> </ul>		

Next Steps		
Next Steps/Outcome	Assigned to	Due Date
*Review current data	Mrs.Razza/teachers	October 9, 2019
*Begin planning SCG activities	SGC members	October 9, 2019
*Update Compacts	SGC members	October 9, 2019

**Attendance**

*(list names, titles of all members of team; insert X if member is in attendance for the meeting)*

Angela Razza, Principal	X	Alex Welch, Grade 4 Teacher	X	Kendra Tompkins, Parent	x
Lindsay Chiucarello, K Teacher	X	Stacy Cipriano, Grade 2 Teacher	X	Nicole Laliberte, Parent	X
Patty Poulter, Parent Liaison	X	Maryann Sciascia, Special Education Teacher	X	Tiffany Bisailon, Parent	X
Patty Betancourt, Grade 4 Teacher	X	Nicole Tyrrell	X	Jodie Dellacroce, Parent	
Linda from Autumn Lake	x	Gaynell Vann	X	Kristine Gallagher, Parent	
				Richard Haupt, Community Partner	