



Early College High School Expectations and Policies (Updated 10/14/2021)

Early College High School students will follow the Waterbury Department of Education's Safe School and Positive Climate Handbook with the following additions:

ATTENDANCE

ECHS students are expected to be in school every day, on time, and fully prepared. Once an ECHS student has reached five (5) unexcused/nonmedical-related absences, they will be referred to the school attendance counselor and ECHS administrator for conference. Once an ECHS student reaches ten unexcused absences, they will be placed on probation. Any further unexcused absences may result in the student being removed from the program. Student's attendance will be tracked regularly.

MAKE-UP WORK

Make-up work is required for all absences and will be given at the discretion of the subject teacher. It is the student's responsibility to make arrangements with the subject teacher as soon as possible.

ACADEMIC PROGRAM ENROLLMENT

All ECHS students will be Crosby High School students as well as Post University students and will earn credits towards their successful completion of high school as required by the State of Connecticut Department of Education and Waterbury Public Schools.

ECHS students **must be enrolled** in Post University college courses during their time in the program. ECHS students are also strongly encouraged to take UCONN ECE and AP courses when available. **Note:** ECHS students will not be scheduled for Early Dismissal.

ECHS students must also show success in earning credit for Post University college credit courses by obtaining a 65 or better. Students who do not receive credit for Post University college courses in which they are enrolled due to poor academic performance will be in danger of being removed from the program.

ADMISSION TO THE PROGRAM AS A SOPHOMORE

By April of freshman year, an application must be completed and submitted to the Admissions Chair. Students must have a cumulative average of 85 or better and have been enrolled in Honors level academic courses, three (3) teacher recommendations, no discipline referrals, less than ten (10) absences and no more than four (4) tardies.

PROBATION

If a student is placed on probation for any reason, he/she must fulfill all requirements of the probation as well as not commit future violations of the ECHS rules.

Academic probation will last until the end of the school year. Probation for discipline or behavior will last one calendar year unless otherwise specified. Students may be placed on probation only once in four years.

GROUND FOR REMOVAL FROM PROGRAM

This section describes the school-related disciplinary offenses for which a student, in accordance with other sections of this Code, may be subject to removal from the program.

For the purpose of this Code, “school related disciplinary offenses” refers to a violation of this Code occurring while the student is on school grounds, during a school-sponsored activity, while on school-provided transportation en-route to or from a school or school sponsored activity, or when such misconduct is likely to have an adverse effect on the maintenance of discipline in school, while walking to or from school, waiting for or riding on public transportation.

1. Students must maintain an overall 80 GPA (Grade Point Average) for the entire year. If an 80 GPA is not maintained, the student will be placed on academic probation.

2. Offenses which can cause removal:

- a. Serious disciplinary offenses
- b. Cheating
- c. Stealing
- d. Vandalism
- e. Plagiarism
- f. Forgery
- g. Suspension
- h. Insubordination

3. Offenses which, when repeated, may lead to removal from the Program:

- a. Class cuts/ disruptions
- b. Gambling
- c. Leaving class w/o permission
- d. Insolence
- e. Smoking
- f. Dress Code violations
- g. Lying
- h. Use of Obscene Language

First offense: Discipline referrals handled on a case by case basis by the ECHS Administrator.

Second offense: Referral to the Review Board. Board may remove students from the program or place them on probation. Referrals to the Review Board will jeopardize the student's participation in field trips and other school-based activities

Third offense: Removal from program. The Principal will make the final decision.

4. Non-school related offenses which will cause automatic removal from the Program:

- a. Felony convictions

5. Non-school related offenses which will cause referral to the Review Board:

- a. Misdemeanors

6. If, at any time, a student is unable to fulfill any or all of the ECHS requirements they may be counseled out of the program.

ACTIVITIES

In order to promote diversity, engagement, and school culture-building, it is strongly encouraged that ECHS students get involved in extracurricular activities, including clubs and sports teams. ECHS student participation in extracurricular activities will be monitored.

FIELD TRIPS

ECHS students must be in good academic, attendance, and discipline standing to participate in field trips.

COMMUNITY SERVICE

All students participating in the program must perform at minimum ten (10) hours of in-school service, which includes school-based service-related activities (e.g. Student Council, Student Government, PBIS, etc.), and five (5) hours of community service, which includes non-school related activities (e.g. food pantries, community organizations, signed hours of community service per year will be given to the Administrator of ECHS within two weeks of completion. Community-based service activities must be approved prior to participation and are due on or before June 1st. Students who do not complete service hours will be required to meet with the ECHS administration to develop an action plan for completing the hours.

WITHDRAWAL/REMOVAL FROM PROGRAM:

An Exit Interview is required with the student **and** parent/guardian for all recommendations of withdrawal and removal from the program.

ECHS DRESS CODE:

The ECHS Program follows the Waterbury Board of Education Dress Code Policy. This policy is strictly enforced. ECHS students should always be neat in appearance. There will be times when students are asked to dress in business/professional attire for formal events (e.g. convocations, field trips, service-learning opportunities, etc.)

TRANSPORTATION:

Transportation to and from Crosby High School will be provided for all ECHS students. Transportation to and from Post University will be provided for students taking on-site courses at Post University.