

Waterbury Public Schools

Jonathan E. Reed Elementary School

Meeting Minutes

Group/Team:	School Governance Council Meeting		
Location:	Date of Meeting:	Start Time:	Finish Time:
Reed Library	03/01/19	8:05am	8:35am

Attendance				
<i>(include titles) all people present are marked with an x</i>				
Ms. Dunn- Chair	Mrs. Tomasella- Century 21	Mrs. Damore-Parent Liaison		
Ms. Rock- Secretary	Mr. Diaz- Dressler Law			
Mr. Garcia-Teacher	Tyasha Brewer-Parent			
Ms. Zukowski-Teacher	Rachael Secrest-Parent			
Ms. Crosby-Teacher	Nancy Rodriguez-Parent			
Mr. Mendoza-Principal	Elise Dillard-Parentx			
	Alex Aquino-Parent			
	Eneida Pena-Parent			
	Donnie Burton-Parentx			

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> 1. All meetings will start on time. 2. Process for debate is defined by <u>providing solutions</u>. 3. A specific agenda will be set for all meetings. 4. All team members will agree to stay on specific agenda topics. 5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc. 6. Roles are clearly defined- e.g. facilitator, recorder, etc. <p>Teaming Standard: Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p>PURPOSE:</p> <ul style="list-style-type: none"> • To enable parents, school staff, students (where appropriate) and community leaders to work together to improve student achievement. -CSDE, School Governance Councils, Overview of the Legislation’s Purpose and Requirements. p.1 <p>ESSENTIAL QUESTION(S):</p> <ul style="list-style-type: none"> • How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom? <p>Please bring with you:</p> <ul style="list-style-type: none"> • laptop

Agenda		
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Review Norms	5 min	Ms. Dunn
Review By Laws and Preamble and Article I	5 min	Team
Compact Review	10 mins	Ms. Dunn/Team
Parent and Family Engagement Policy	10 mins	Ms. Dunn/Team

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MINUTES		
Ms. Dunn reviewed the purpose of School Governance		
Ms. Dunn read through the Preamble and Articles I and II of the Bylaws		
During January staff meeting Mr. Mendoza and Ms. Dunn met with teachers and passed out compacts, and reviewed the compacts with teachers to then go and individualize for each grade level during planning time and created compacts presented today to the council.		
The compacts and Engagement policy will be translated		
All members are in agreement with the compact. No changes needed. Will be finalized this month and sent out. The contact information (school number) for Grade 5 will be added in the box. Some changes needed to be made to include school name.		
Council reviewed Parent and Family Engagement Policy. Will add Study Sync to third section. Will add Parent and Engagement Committee and change PBIS to Elementary PBIS and Middle School PBIS. All members approved 7 out of 7.		
Next meeting Mr. Mendoza will share School Accountability and we will do an approval vote for school compacts.		